

<p style="text-align: center;"><b><u>COMMITTEE</u></b> <b>CABINET RESOURCES</b></p>
<p style="text-align: center;"><b>DATE AND TIME</b> <b>THURSDAY, 21 JULY 2005</b> <b>AT 7.00 PM</b></p>
<p style="text-align: center;"><b><u>VENUE</u></b> <b>THE TOWN HALL, THE BURROUGHS,</b> <b>HENDON, NW4 4BG</b></p>

**TO: MEMBERS OF THE CABINET RESOURCES COMMITTEE (Quorum 3)**

**Chairman:** Councillor Kanti Patel

**Councillors:**

Anthony Finn

Mike Freer

John Marshall

Brian Salinger

John Marr  
Democratic Services Manager

Democratic Services contact:  
Chidi Agada, tel: 020 8359 2037

Press and Public Relations contact:  
Emer Coleman, tel: 020 8359 7794

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Town Hall  
Hendon, NW4 4BG

## ORDER OF BUSINESS

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15.	MOTION TO EXCLUDE THE PRESS AND PUBLIC:- That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Part 1 of Schedule 12A of the Act:	

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### **Fire / Emergency Evacuation Procedure**

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**AGENDA ITEM: 4**

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>General Debts, Housing Revenue And General Fund (Temporary Accommodation) Write Offs</b>
Report of Summary	Cabinet Member for Resources  To report action take under delegated authority by the Borough Treasurer to write off debts under £5,000, totalling £197,486.59

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Officer Contributors	Borough Treasurer
Status (public or exempt)	Public
Wards affected	Not Applicable
Enclosures	Delegated Powers Report Schedules listing the amounts to be written-off
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not Applicable

Contact for further information: Bob Henderson, 020 8359 2410

**1. RECOMMENDATIONS**

1.1 That the action taken be noted.

**2. RELEVANT PREVIOUS DECISIONS**

2.1 See attached delegated powers report.

**3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

3.1 To approve the write-off of general debts, housing revenue & general fund (temporary accommodation) totalling £197,486.59

**4. RISK MANAGEMENT ISSUES**

4.1 See attached delegated powers report.

**5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

5.1 See attached delegated powers report.

**6. LEGAL ISSUES**

6.1 None.

**7. CONSTITUTIONAL POWERS**

7.1 Details are set out in the delegated powers report. The constitution requires the Borough Treasurer to report write-offs authorised under delegated powers.

**8. BACKGROUND INFORMATION**

8.1 See attached delegated powers report.

**9. LIST OF BACKGROUND PAPERS**

9.1 None.

BS: PJ  
BT: CM

**ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER (EXECUTIVE FUNCTION)**

**Subject** **General Debts, Housing Revenue And General Fund (Temporary Accommodation) Write Offs**

**Officer taking decision** Borough Treasurer

**Cabinet Member(s)** Member for Resources

**Date of Decision** 24 May 2005

Summary	To report write off debts totalling £197,486.59
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Officer Contributors Principal Income Manager

Status (public or exempt) Public

Wards affected All

Enclosures Schedules listing the amounts to be written off

Reason for exemption from call-in (if appropriate) Not Applicable

Contact for further information:

Bob Henderson, Principal Income Manager  
(Tel 020 8359 2410)

Serial No. <b>BT/2005-06</b>
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## **1. RELEVANT PREVIOUS DECISIONS**

1.1 None.

## **2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

2.1 Good accounting practice requires that debit balances accurately represent realistic realisable income.

## **3. RISK MANAGEMENT ISSUES**

3.1 The retention of irrecoverable debts on accounts is not consistent with good practice.

3.2 I have considered whether the issue's involved are likely to raise significant levels of public concern or give rise to policy considerations and it was not considered that the issues would raise significant levels of public concern etc.

## **4. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

4.1 Budgetary provision has been made for non-collection of these debts.

## **5. LEGAL ISSUES**

5.1 N/A.

## **6. CONSTITUTIONAL POWERS**

6.1 Delegated Power 6.6 (Subject to a report being submitted to Resources Cabinet Committee on the action taken, to write off debt up to £5,000, in consultation with the Borough Solicitor).

## **7. BACKGROUND INFORMATION**

7.1. The schedule is provided as exempt information.

7.2. These debts have been written off for various reasons. Many debtors have absconded and efforts to trace them have been unsuccessful. Other write-offs are those where the debtor is subject to Bankruptcy or Liquidation proceedings or where the debt is statute barred.

7.3. The collection procedures used for the recovery of the majority of these debts have included the issue of an invoice and also a reminder and final notice, followed by a Notice Before Proceedings. Efforts have also been made to contact the debtor where possible and to agree suitable instalment arrangements.

7.4. Where these efforts have been unsuccessful or the instalment arrangements have not been adhered to, the case, if appropriate, has been referred for court

action. Where Judgement has been awarded to the Council suitable enforcement proceedings have been taken in an attempt to secure the debt.

- 7.5. Where the debtor has absconded, enquiries have been made to identify a new address. These enquiries have included the employment of tracing agents and the checking of records held by the Council including Council Tax, Housing Benefit, Rents, and Non Domestic Rates. Because of the restrictions imposed by the Data Protection Act, the utility companies, which at one time could be relied upon for information and the Department of Work and Pensions have been unable to assist.

## **8. LIST OF BACKGROUND PAPERS**

- 8.1 Management Procedures.
- 8.2 Any person wishing to inspect the background papers listed above should telephone Bob Henderson, Principal Income Manager (Tel 020 8359 2410).

## **9. OFFICER'S DECISION**

- 9.1 I have consulted with the Borough Solicitor and **I authorise the following action**
- 9.2 **That the debts listed on the attached schedules are written off and that a report on my action is presented to the next Cabinet Resources Meeting.**

**Signed**

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**Borough Treasurer**

**Date**

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**Signed**

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**Borough Solicitor**

**Date**

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**AGENDA ITEM: 5**

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<b>Meeting</b>	<b>Cabinet Resources</b>
<b>Date</b>	21 July 2005
<b>Subject</b>	Write-offs of Housing Benefit and Council Tax Benefit Overpayments
<b>Report of Summary</b>	<b>Cabinet Member for Resources</b> The report proposes to write-off amounts of housing and council tax benefit overpayments totalling £148,304.04.

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Officer Contributors	Nigel Hamilton (Head of Housing) Lyn Sutherland (Benefits Manager)
Status (public or exempt)	Public
Wards affected	All
Enclosures	None
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information: Lyn Sutherland on 0208359 2318

## 1. RECOMMENDATIONS

1.1 That the amount of £148,304.04 as detailed below be written off.

## 2. RELEVANT PREVIOUS DECISIONS

2.1 It is good accounting practice to write off old or otherwise unrecoverable debts; these are usually reported to Cabinet Resources annually, the last time on 22.4.04.

## 3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

3.1 The write off of these overpayments is in line with good accounting practice, which requires that debit balances accurately reflect realisable income and that recovery proceedings need to be taken against unaffected debt.

## 4. RISK MANAGEMENT ISSUES

4.1 The recommendation to write off these debts will not have any effect on the subsidy paid or payable and recognises that there is no longer a realistic possibility of their economic recovery. All appropriate avenues have been exhausted in trying to recover these sums.

## 5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

5.1 Budgetary provision has been made for non-collection of these debts.

5.2 The breakdown of the debts is as follows:

<u>AMOUNT</u>	<u>NUMBER</u>	<u>VALUE</u>
£0.00 TO £100.00	107	4321.10
£100.01 TO £250.00	58	9645.84
£250.01 TO £500.00	53	19151.19
£501.00 TO £1000.00	40	28342.30
£1001.00 TO £4999.99	44	86843.61
<b>Total</b>	<b>302</b>	<b>£148,304.04</b>

### YEAR

**Year debt raised      Number of cases**

<b>2004 -2005</b>	25
<b>2003/2004</b>	50
<b>2002-2003</b>	53
<b>2001-2002</b>	36
<b>2000-2001</b>	103
<b>1999-2000</b>	13
<b>1998-1999</b>	7
<b>1997-1998</b>	5
<b>1996-1997</b>	2
<b>1995-1996</b>	0

<b>1994-1995</b>	1
<b>1993-1994</b>	2
<b>1992-1993</b>	2
<b>1991-1992</b>	2
<b>1990-1991</b>	0
<b>1989-1990</b>	1
	302

## **6. LEGAL ISSUES**

6.1 None.

## **7. CONSTITUTIONAL POWERS**

7.1 Constitution, Part 3 - Responsibility for Functions, Section 3 - Powers of the Executive, paragraph 3.6 - terms of reference of the Cabinet Resources Committee.

## **8. BACKGROUND INFORMATION**

8.1 London Borough of Barnet is responsible for the administration of Housing and Council Tax Benefits and last year paid in excess of £142m in benefits.

8.2 Overpaid benefit occurs either as a consequence of official error by the Benefits Agency /Local Authority or by claimant error. Almost all overpayments occur because of claimant error, either because the claimant failed to notify a change in circumstances that affects the amount of entitlement or because there is a fraud. In 2004/05 overpayments totalled just 2.1% of expenditure, with Barnet official errors being just 0.2%.

8.3 The appropriate rate of subsidy has been claimed from Central Government in each of the years in which the overpayments were raised. Overpayments that arose from claimant error attracted a subsidy rate of 25% or 40% and those arising from fraud 95%, 80% or 40% depending on the year that the fraud was identified. In each case the subsidy is payable whether or not the overpayment is actually recovered. The Authority is entitled to retain all recovered overpayments without having to net off any subsidy paid. The subsidy rates are therefore seen by Central Government as an incentive for Local Authorities to pursue the recovery of overpaid benefit.

8.4 Overpayments of benefit are recoverable accordance with Regulation 99 of the Housing Benefit (General) Regulations 1987, except where there is official error and the claimant could not reasonably be expected to know they were being overpaid.

8.5 Housing Benefit overpayments are normally recovered from ongoing entitlement to benefit by small weekly instalments. Where there is no ongoing entitlement a bill will be issued. If it is paid to directly landlord he or she may be billed. Following the bill a reminder will be sent. If there is not response to the reminder the next step can be a Notice Before Proceedings, an application to the DWP for attachment of any state benefits or the debt will be

registered at court. Further action will be taken depending on the circumstances.

- 8.6 Claimants can appeal against decisions on overpaid Housing and Council Tax Benefit and if requested, an independent tribunal may consider the case.
- 8.7 The write off of unrecoverable benefit overpayments was a matter examined by the BFI during their inspection. The BFI recommended that the process of dealing with all old unrecoverable debt and writing it off where appropriate should continue.

## **9 LIST OF BACKGROUND PAPERS**

- 9.1 Housing Benefit (General) Regulations 1987.
- 9.2 Any person wishing to inspect the background papers listed above should telephone Lyn Sutherland on 0208359 2318.

BS:  
BT:

**AGENDA ITEM: 6**

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Revenue and Capital Outturn 2004/5</b>
Report of	Cabinet Member for Resources
Summary	To consider the outturn of revenue and capital for the financial year 2004/5, including Housing Revenue Account (HRA)

Officer Contributors	Borough Treasurer Head of Finance – Core Accountancy
Status (public or exempt)	Public
Wards affected	Not applicable
Enclosures	Appendix A: Summary of Revenue Outturn Variances Appendix B: Housing Revenue Account Appendix C: Special Parking Account Appendix D: Schedule of Reserves & Provisions Appendix E: School Balances Appendix F: Detailed Outturn Variations Appendix G: Movement between Month 9 Monitoring and Final Outturn Report Appendix H(i): Capital Variations Summary Appendix H(ii): Capital Funding Statement Appendix H(iii): Non-Housing Variations Commentary Appendix H(iv): Housing Variations Commentary
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not applicable

Contact for further information: Pam Kettle 020 8359 7249

## 1. RECOMMENDATIONS

- 1.1 That the outturn of revenue and capital for 2004/2005 for the General Fund and Housing Revenue Account be noted, the reserves set out in Appendix D be approved and the capital funding set out in the statement at Appendix H(ii) be approved.

## 2. RELEVANT PREVIOUS DECISIONS

- Council – 2 March 2004
- Cabinet Resources – 28 July 2004
- Cabinet Resources – 23 September 2004
- Cabinet Resources – 25 November 2004
- Cabinet Resources – 10 February 2005
- Cabinet Resources – 17 March 2005

## 3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 Effective revenue monitoring is an essential part of ensuring that the Council manages its resources efficiently.
- 3.2 The capital programme is fundamental to all strategic aims of the Council.

## 4. RISK MANAGEMENT ISSUES

- 4.1 The Council achieved the target of £5m balances as at the 31 March 2005 as required in response to the section 11 notice issued by the Council's external auditors in February 2004.

## 5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS

### 5.1 Revenue - General Fund

- 5.1.1 The following provides a summary of the 2004/5 outturn compared to the original budget:-

	Original Budget	Outturn	Variation
	£m	£m	£m
Net Service Expenditure	358.485	355.539	(2.946)
Contribution to/(from) Balances	3.000	3.000	0
Contribution from Special Parking Account	(6.516)	(4.850)	1.666
Contribution from Other Reserves	(0.075)	(0.080)	(0.005)
Budget Requirement	354.894	353.609	(1.285)

- 5.2 At the time the 2005/06 budget was approved by Council in March 2005 the estimated balances as at 31 March 2005 were £4.856m (excluding schools). The final position on balances at 31 March 2005 is £5.005m (excluding schools) – see table below.

	General Fund	Schools	Total
	£m	£m	£m
Brought Forward 1/4/04	0.931	10.819	11.750
Contribution To Balances 2004/05 Outturn	3.000	0.000	3.000
	1.074	0.211	1.285
Carried Forward 31/3/05	5.005	11.030	16.035

5.3 School balances at 31 March 2005 stand at £11.030m, up £0.662m on 2003/04, and comprise:-

Revenue (including Standards Fund revenue)	£9.429 m
Capital	£1.601 m

#### Housing Revenue Account

5.4 There is an increased contribution over that budgeted to the Housing Revenue Account working balance of £0.255m.

#### Capital

5.5.1 In March the Council approved its capital programme which included a final projected outturn for 2004/05 of £65.466m. The final outturn position is £61.081m. The following table provides a summary of the 2004/05 outturn compared to the final revised budget.

Capital Programme	Budget (Final revised)	Outturn	Variation
	£000	£000	£000
Non-Housing	42,443	37,884	(4,559)
Housing	23,023	23,197	174
Total	65,466	61,081	(4,385)

5.5.2 An analysis of expenditure and variations is provided at Appendix H(i) and a funding analysis at Appendix H(ii).

5.5.3 As part of the closedown process, a review of the 2004/05 capital programme has been undertaken to identify budgets that are to be returned to the centre.

#### Non-Housing

5.6.1 The total expenditure on non-Housing schemes is £37.884m, £4.559m less than the current budget. Appendix H(iii) provides explanations for individual scheme variations.

5.6.2 Central Expenses, Education and Highways account for most of the underspend. The single largest item of underspend in Central Expenses relates to the Arts Centre Development. The LPSA budget can be spent up till March 2006. Education underspend is mainly due to delayed implementation of School Access Initiative and Modernisation schemes. The slippage in the Highways programme is mainly due to reprogramming of TFL funded schemes into 2005/06 and delayed implementation of a small number of Carriageway Reconstruction schemes.

5.6.3 The funding analysis attached at Appendix H(ii) shows that £10.925m (33%) of the capital programme is funded from grant and other external funding, £10.755 (32%) from

capital receipts and £9.338m (28%) from unsupported borrowing. The remaining £2.439m (7%) from supported borrowing.

5.6.4 Projected outturn includes £2.951m allocated to Barnet Schools Devolved Formula Capital. This funding is transferred directly into schools bank accounts and Schools are allowed to roll their annual allocations forward for up to three years.

5.6.5 In February 2005, it was projected that £4k of the 2004/05 Seed Challenge Allocation of £0.370m will be spent in year. The total allocation was paid over to schools in 2004/05. The allocation must be spent by 31 August 2005. 2004/05 is the final year in which Central Government support for Seed Challenge is provided.

5.6.6 £0.300m was allocated for 2004/05 Specialist Schools Capital. £0.100m was paid in 2004/05, the remaining £0.200m is to be paid in 2005/06.

5.6.7 Revenue element of TfL allocation for London Bus Priorities Network of £1.006m is included in the budget as reflected in Appendix H(i).

## 5.7 Housing

5.7.1 The variations against budget for the Housing Revenue Account and Housing General Fund capital programme is summarised separately in Appendix H(iv).

5.7.2 Total spend on Housing General Fund was £3.400m. The expenditure was funded from supported borrowing £1.641m (48%), government grants £0.480k (14%) and capital receipts £1.279m (38%). Delays in the Housing Association programme has resulted in slippage of £1.567m to 2005/06.

5.7.3 Total spend on the Housing Revenue Account was £19.797m, £1.486m over the approved budget. This spend was funded from supported borrowing, Major Repairs Allowance and capital receipts.

## 6. **LEGAL**

6.1 None.

## 7. **CONSTITUTIONAL**

7.1

## 8. **BACKGROUND INFORMATION**

8.1.1 A summary of the revenue outturn is attached at Appendix A, with detailed Head of Service information at Appendix F.

8.1.2 The last revenue budget monitoring for 2004/05 was presented to this committee on 17 March 2005 and showed forecasted balances of £4.941m. The final outturn is £0.063m better than that forecast though there are significant movements within individual Heads of Services which are outlined below.

### Adult Social Services

The March forecast allowed for the reclamation of around £194,000 procurement savings plus the level of provision required regarding section 117 costs was £130,000 lower than originally anticipated. In addition the overspend on the drugs and alcohol



rehabilitation service was approximately £50,000 better due to lower expenditure and grant income and a further £30,000 was able to be capitalised.

#### Borough Solicitor

The final land charges income position was approximately £100,000 better than anticipated as the volume of applications increased towards the end of the financial year.

#### Borough Treasurer

The holding of vacant posts for the full financial year resulted in lower salary costs of £140,000 and there was additional external income of £50,000 was not originally expected.

#### Children & Families

The final level of external placements for the year was slightly higher than had been anticipated throughout the year though this is a highly volatile budget to accurately project.

#### CPO/IS

Approximately £600,000 worth of procurement savings were achieved but were not reclaimed from the services and therefore the apparent overspend is offset by underspends within services.

#### Customer Care

The recruitment and maintenance freezes within libraries resulted in lower expenditure of approximately £250,000 and call and maintenance costs for the switchboard were approximately £70,000 less than anticipated. In addition, payments to Greenwich Leisure were £100,000 lower than forecast and the £125,000 unachievable sponsorship income was met by an allocation from central contingency.

#### Education

The prior year liability for Special Education Needs was £243,000 less than anticipated and the final expenditure on Invest To Save was £156,000 lower than previously forecast. Expenditure on the PFI Primary Strategy was £142,000 lower as only the cost of 4Ps have been charged to it to date. The final position on travel passes was £226,000 better due to higher refunds than expected from LRT and an updated position on recoupment income for OLA's identified an improved position of £411,000. In addition the ongoing costs of early retirements (£124,000) were recorded centrally rather than within the service and there were lower grant payments made to private nursery providers than expected in the Early Years services.

#### Environmental Services

The postponement of carriageway and footway responsive works resulted in lower than expected expenditure of £232,000 and a renegotiation of the grounds maintenance contract with and accommodation charges to Barnet Homes yielded further savings of £140,000. Delays to the implementation of CCTV has deferred approximately £50,000 expenditure and additional income came from higher levels of activity for the cemeteries and crematoria.

#### Housing

Although there was an adverse variance of £0.2m in respect of rebate subsidy limitation, the amounts of recovery of benefit overpayment and cancelled benefit payment cheques exceeded the projections made at month 9 by almost £2m, substantially because of a difficulty in accessing and analysing timely data. Total gross

expenditure in this area is £140m. The development of more sophisticated budget monitoring in the housing benefit area is already being undertaken.

- 8.1.3 The outturn takes into account the earmarking of specific reserves and the setting aside of provisions for future liabilities in line with recommended accounting practice – these are set out in Appendix D.
- 8.1.4 During the audit of the 2003/04 accounts, the Council's external auditors expressed concerns over the level of the provision for potential insurance claims being significantly below that which was required to comply with the requirements of FRS 12. In recognition of these concerns the Council has commissioned an actuarial valuation of the outstanding claims, which has identified the required level of provision to be up to £7.2 million, although ongoing work to review this will continue throughout 2005/06. At the end of 2003/04 the actual provision was approximately £1.9 million and during to 2004/05 the Council has increased this by the budgeted £0.5 million contribution plus a further £3.0 million. This takes the total provision to just under £5.4 million with a further £1.0 million contribution budgeted for in 2005/06.
- 8.1.5 A provision has been made in the 2004/05 accounts for £0.742m for the costs associated with the Underhill Inquiry currently being undertaken by PricewaterhouseCoopers. The provision consists of £0.542m for PricewaterhouseCoopers costs, which includes the legal costs they will incur and charge on to the Council, and £0.200m for Barnet's own legal costs. The latter consists of £0.180m for external legal advice (i.e. the costs of the named officers and members), and £0.020m for internal costs.
- 8.1.6 The Council is required to keep a separate record of income and expenditure related to parking places on the highway. A statutory reserve account has been operating since the commencement of the borough wide enforcement of parking controls by the Council. A summary of the Parking Control Account for 2004/05 is set out below, and in more detail at Appendix C:-

	£000
Balance brought forward 1/4/04	(19)
Net revenue surplus for year	(4,859)
Capital Funding	16
Transfer to General Fund	4,850
Balance at 31 March 2005	(12)

- 8.1.7 The 2005/06 budget setting report highlighted that the shortfall in parking income was an ongoing risk and as budget monitoring has been restricted in the early months of 2005/06 due to commitments regarding the closure of the accounts and the implementation of SAP, it has focused on these major risk areas. At the present time parking income remains in this category and is being mitigated by not committing the Highways revenue budget.
- 8.1.8 Details of individual school balances are given in Appendix E.
- 8.1.9 The Housing Revenue Account (HRA) outturn for 2004/05 compared to the latest approved budget is set out in Appendix B. There is an increased contribution of £0.234m to the working balance. Under the revised financial regime for the HRA introduced by the Local Government and Housing Act 1989, the account is ring-fenced

and any balances are retained within HRA.

**9. LIST OF BACKGROUND PAPERS**

9.1 Council Budget Books 2004/2005 and 2005/2006  
General Fund Revenue Account  
Housing Revenue Account

9.2 Any person wishing to inspect the background papers should telephone 020 8359 7249.

BS:

BT: Clive Medlam  
Pam Kettle

MONTH 0

2004/2005

	Original Budget	Revised Estimate	Actual	HOS Variation
Borough Solicitor	(386,000)	217,440	311,379	93,939
Borough Treasurer	8,071,910	8,441,340	8,148,908	(292,432)
Central Expenses	19,955,380	(1,311,640)	3,065,024	4,376,664
Childrens' Service	24,850,230	25,978,640	25,890,132	(88,508)
Committee Administration	2,433,830	2,612,670	2,531,354	(81,316)
Adult Social Services	63,765,520	64,317,330	63,809,054	(508,276)
Corporate Performance/Information Systems	6,442,790	7,278,480	7,965,512	687,032
Customer Care	11,749,570	12,667,570	12,447,482	(220,088)
Strategic Development	345,020	593,750	603,889	10,139
Raising Standards in Education	26,709,490	28,796,460	26,432,929	(2,363,531)
Environmental Services	23,590,610	26,310,630	25,790,953	(519,677)
Highways, Building Control & Design	6,696,510	10,351,870	8,625,739	(1,726,131)
Housing -General Fund	4,780,320	4,774,220	2,995,961	(1,778,259)
Human Resources	1,955,940	1,680,470	1,727,696	47,226
Planning,	286,700	806,650	805,656	(994)
Property Services & Valuation	(423,950)	1,303,840	1,303,206	(634)
Public Offices	4,297,280	6,221,840	6,198,874	(22,966)
Strategic Directors	1,551,410	2,535,860	2,514,132	(21,728)
Total excludes ISB	206,672,560	203,577,420	201,167,880	(2,409,540)
ISB	151,812,850	154,582,990	154,371,222	(211,768)
BALANCES	3,000,000	3,000,000	3,000,000	0
RESERVES	(6,591,000)	(6,266,000)	(4,929,552)	1,336,448
Total includes ISB	354,894,410	354,894,410	353,609,550	(1,284,860)

Revenue Outturn	353,609,550
Balances 31.03.04	(931,304)
RSG/Council Tax	(354,894,410)
Schools Balances	211,758
Contribution To Balances	(3,000,000)
<b>Balances 31.03.05</b>	<b>(5,004,406)</b>

## HOUSING REVENUE ACCOUNT

Service	2004/5				Remarks
	Original Budget	Latest Approved	Actual Expenditure	Variance	
	£	£	£	£	
<b>EXPENDITURE</b>					
Supervision & Management:-					
General Expenses	13,421,100	14,686,530	15,218,209	531,679	Increased SLA charges to HRA and BHL
Special Expenses	4,912,540	5,062,540	5,172,522	109,982	Increased grounds maintenance costs
Other Expenses	103,120	103,120	154,096	50,976	Rates on empty properties
Repairs & Maintenance	8,212,000	8,212,000	8,278,484	66,484	
Capital Charges :-					
Cost of Capital	1,498,000	28,288,290	28,288,294	4	Notional cost of capital charge
Depreciation	8,297,400	11,970,400	12,405,949	435,549	Additional depreciation on non-dwellings
Amortisation of Deferred Charges	0	0	377,705	377,705	Premium re premature debt repayment
Debt Management Expenses	102,000	48,000	48,204	204	
Housing Benefits	1,000,000	602,000	563,648	(38,352)	
	<b>37,546,160</b>	<b>68,972,880</b>	<b>70,507,111</b>	<b>1,534,231</b>	
<b>INCOME</b>					
Supervision & Management:-					
General Income	(1,803,570)	(2,294,730)	(2,436,396)	(141,666)	Higher level of leaseholder charges
Special Income	(2,887,450)	(3,187,450)	(3,216,952)	(29,502)	
Rent Income:-					
Dwellings	(38,463,470)	(37,913,470)	(37,957,166)	(43,696)	
Garages	(737,260)	(695,000)	(652,531)	42,469	
Other	(698,790)	(698,790)	(672,995)	25,795	
Exchequer Subsidy	7,400,000	8,306,500	7,489,375	(817,125)	ALMO borrowing and premature debt repayment
	<b>(37,190,540)</b>	<b>(36,482,940)</b>	<b>(37,446,665)</b>	<b>(963,725)</b>	
<b>NET COST OF SERVICES</b>	<b>355,620</b>	<b>32,489,940</b>	<b>33,060,446</b>	<b>570,506</b>	
Capital Charges:-					
Adjustment to AMRA	0	(27,771,190)	(28,136,027)	(364,837)	Asset Management Reserve Account
Interest & Miras	(350,000)	(350,000)	(312,622)	37,378	Reduction in nos of mortgages
<b>NET OPERATING EXPENDITURE</b>	<b>5,620</b>	<b>4,368,750</b>	<b>4,611,797</b>	<b>243,047</b>	
Appropriations:-					
Revenue Contributions to Capital	1,618,380	718,380	718,380	0	
Transfer to/ (from) Major Repairs Reserve	0	(4,100,000)	(4,108,548)	(8,548)	
Housing Revenue Account balance:-					
Contribution from Working Balance	(1,624,000)	(987,130)	(1,221,629)	(234,499)	
<b>(SURPLUS)/DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Revenue Budget 2004-2005

## Special Parking Account

	2003-2004	2004-2005	2004-2005	2004-2005
	Actual	Original Estimate	Current Estimate	Actual
	£	£	£	£
<b>Income</b>				
Penalty Charge Notices	(5,961,832)	(6,550,000)	(6,550,000)	(5,017,121)
Residents Permits	(425,589)	(700,000)	(700,000)	(875,731)
Pay & Display	(1,524,926)	(1,600,000)	(1,600,000)	(2,718,767)
CCTV Bus lanes	(1,432,409)	(1,500,000)	(1,500,000)	(614,924)
<b>Total Income</b>	<b>(9,344,756)</b>	<b>(10,350,000)</b>	<b>(10,350,000)</b>	<b>(9,226,543)</b>
Operating Expenditure	3,553,942	3,400,000	3,725,000	4,367,771
<b>Net Operating Surplus</b>	<b>(5,790,814)</b>	<b>(6,950,000)</b>	<b>(6,625,000)</b>	<b>(4,858,772)</b>
Add Capital Expenditure / Debt Charge	700,009	400,000	400,000	16,214
<b>Net Expenditure in Year</b>	<b>(5,090,805)</b>	<b>(6,550,000)</b>	<b>(6,225,000)</b>	<b>(4,842,558)</b>
Balance brought forward	(103,713)	(26,753)	(26,753)	(19,518)
Appropriation to General Fund	5,175,000	6,516,000	6,191,000	4,850,000
<b>Balance Carried Forward</b>	<b>(19,518)</b>	<b>(60,753)</b>	<b>(60,753)</b>	<b>(12,076)</b>

**Provisions**

<b>Service</b>	<b>Amount</b>	<b>Reason for Provision</b>
Borough Treasurers	£39,400.00	To meet conditional grant payments to voluntary organisations once the conditions of the grant have been satisfied.
Children & Families	£166,000.00	Insurance/legal provision for SEN Ombudsman Case 216k less 50k agreed and funded from insurance. This relates to the case against barnet by the Ombudsman via the 'maladministration' route on behalf of Mr and Mrs Shah regarding injuries sustained by Ankeet Shah.
Central Expenses	£742,000.00	Anticipated legal and audit costs of enquiry into sale of Underhill site.
CPO/IS	£70,000.00	Cashiers system replacement. Budget provision was made in 2004/05 but due to the need to ensure compatibility with SAP system, the implementation has been delayed and therefore expenditure will occur in 2005/06.
Environment	£27,300.00	Carry forward of provision for the regrading of catering staff.
Housing	£105,000.00	To cover potential costs for dilapidation in the event of vacating Sovereign House and Hyde House.
Human Resources	£35,000.00	Mill Hill Training Unit costs- This figure picks up an agreed management fee for work that will have to be undertaken for barnet in 05-06 plus some provision for bills crawling out of the woodwork, expected due to the manner in which the transaction took place. As there is no budget in 2005/06 we need to allow for future costs now.
Adult Social Services	£104,520.00	Four clients were wrongly charged for services received when exempt under section 117 of the mental health act. In February 2000 the DoH issued guidance to local authorities that patients who have been detained in hospital under section 3 of the Mental Health Act should be entitled to after care services under s117 of the same act and this can include residential care and must not be charged for.
Planning	£26,000.00	Heritage Economic Regeneration Scheme for Watling St Conservation area, Burnt Oak in partnership with English Heritage (yrs 1-6, 2004/05 was yr 5). Part of £30k underspend with the balance returned to the centre
Education	£17,590.00	Carry forward of provision for back dated rates on Hilton Avenue Playing Field where no bills have been received
Education	£60,062.00	Provision for repayment of grant to Big Lottery Fund relating to New Opportunities Fund monies. The grant has been allocated to third parties who have subsequently not met the grant criteria and therefore this money has been requested for repayment by the grant paying body.

<b>Total</b>	<b>£1,392,872.00</b>
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**General Provisions**

Insurance Provision	£5,393,060.98	A total contribution of £3.5 million, consisting of the budgeted £0.5 million plus an additional £3.0 million, in 2004/05 to address concerns of external auditors regarding the level of the provision raised during the audit of the 2003/04 statement of accounts. The latest actuarial valuation has identified a total required provision of £7.2 million although ongoing work throughout 2005/06 will impact on this.
Bad Debt Provision	£1,750,000.00	Increase in general provision for write off of obsolete stock and unrecoverable debts to reflect data cleansing exercises being undertaken in preparation for the transfer to SAP.

Total	£7,143,060.98
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**Reserves**

Service	Amount	Reason for Reserve
Property Services	£46,030.00	Additional income from letting of vacant properties (Ravensfield House and Park House) to be used cover fees for consultants to develop masterplan of Hendon site. Approved by Cabinet Resources Committee on 27th September 2004.
Highways & Design	£164,000.00	Creation of reserve to meet future costs of the PFI Street Lighting project from the unrequired provision within the central contingency.

Total	£210,030.00
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## Final Outturn Balances (Schools) 2004-05

School	Revenue				Capital			Total Balance		
	As at 31.03.05	% of Budget Share	As at 31.03.04	Increase / (decrease)	As at 31.03.05	As at 31.03.04	Increase / (decrease)	As at 31.03.05	As at 31.03.04	Increase / (decrease)
Brookhill	62,007	19%	0	62,007	45,715	0	45,715	107,722	0	107,722
Hampden Way	51,563	19%	0	51,563	-890	0	-890	50,673	0	50,673
Moss Hall	31,395	9%	0	31,395	35,023	0	35,023	66,418	0	66,418
St Margarets	47,350	11%	0	47,350	29,320	0	29,320	76,670	0	76,670
<b>Sub Total - Nursery Sector</b>	<b>192,315</b>	<b>14%</b>	<b>-</b>	<b>192,315</b>	<b>109,168</b>	<b>-</b>	<b>109,168</b>	<b>301,483</b>	<b>-</b>	<b>301,483</b>
All Saints' CE School (N20)	52,290	8%	45,675	6,615	0	683	-683	52,290	46,358	5,932
All Saints' CE School (NW2)	77,208	14%	39,870	37,338	0	-176	176	77,208	39,694	37,514
Annunciation RC Infant School	177,011	32%	149,191	27,820	19,157	22,756	-3,599	196,168	171,947	24,221
Annunciation RC Junior School	69,023	12%	59,714	9,309	180	1,366	-1,186	69,203	61,080	8,123
Barnet Hill School	527	0%	15,178	-14,651	6,600	26,331	-19,731	7,127	41,509	-34,382
Barnfield School	95,085	8%	76,625	18,460	3,971	34,836	-30,865	99,056	111,461	-12,405
Beis Yaakov	-38,121	-4%	-31,976	-6,145	-357	4,641	-4,998	-38,478	-27,335	-11,143
Bell Lane School	71,910	7%	62,984	8,926	31,833	27,095	4,738	103,743	90,079	13,664
Blessed Dominic RC School	32,858	5%	6,433	26,425	1	7,374	-7,373	32,859	13,807	19,052
Broadfield Primary	100,516	28%	0	100,516	-2,280	0	-2,280	98,236	0	98,236
Broadfields Infant School	0	0%	148,214	-148,214	0	1,233	-1,233	0	149,447	-149,447
Broadfields Junior School	0	0%	1,443	-1,443	0	14,879	-14,879	0	16,322	-16,322
Brookland Infant School	32,853	5%	60,828	-27,975	10	13,078	-13,068	32,863	73,906	-41,043
Brookland Junior School	87,126	10%	109,525	-22,399	130	87,997	-87,867	87,256	197,522	-110,266
Brunswick Park School	113,576	16%	106,305	7,271	-6,142	82,055	-88,197	107,434	188,360	-80,926
Chalgrove School	99,398	16%	109,705	-10,307	33,629	30,678	2,951	133,027	140,383	-7,356
Childs Hill School	116,250	9%	103,710	12,540	27,192	40,645	-13,453	143,442	144,355	-913
Christ Church CE School	22,561	4%	14,795	7,766	650	4,141	-3,491	23,211	18,936	4,275
Church Hill School	62,524	9%	40,487	22,037	4,866	8,725	-3,859	67,390	49,212	18,178
Clitterhouse Infant School	110,388	17%	52,390	57,998	-996	10,277	-11,273	109,392	62,667	46,725
Clitterhouse Junior School	17,386	3%	56,542	-39,156	-147	3,201	-3,348	17,239	59,743	-42,504
Colindale School	182,892	13%	118,902	63,990	33,593	-277	33,870	216,485	118,625	97,860
Coppetts Wood School	200,903	23%	157,739	43,164	95,699	119,666	-23,967	296,602	277,405	19,197
Courtland School	21,842	4%	27,542	-5,700	33,107	29,781	3,326	54,949	57,323	-2,374
Cromer Road School	57,804	5%	46,741	11,063	0	6,985	-6,985	57,804	53,726	4,078
Danegrove School	170,446	12%	99,129	71,317	9,635	2,226	7,409	180,081	101,355	78,726
Deansbrook Infant School	122,757	15%	54,649	68,108	11,380	5,105	6,275	134,137	59,754	74,383
Deansbrook Junior School	108,560	12%	99,586	8,974	0	1,155	-1,155	108,560	100,741	7,819
Dollis Infant School	68,412	9%	37,150	31,262	16,186	56,286	-40,100	84,598	93,436	-8,838
Dollis Junior School	36,562	3%	178,819	-142,257	-948	100,077	-101,025	35,614	278,896	-243,282
Edgware Infant School	169,085	18%	117,217	51,868	1,134	23,753	-22,619	170,219	140,970	29,249
Edgware Junior School	94,745	11%	82,212	12,533	31,891	15,536	16,355	126,636	97,748	28,888
Fairway School	83,845	14%	71,238	12,607	8,255	2,365	5,890	92,100	73,603	18,497
Foulds School	6,978	1%	29,323	-22,345	31,236	51,867	-20,631	38,214	81,190	-42,976
Frith Manor School	77,004	5%	53,261	23,743	95,296	73,397	21,899	172,300	126,658	45,642
Garden Suburb Infant School	61,708	9%	58,510	3,198	9,736	13,751	-4,015	71,444	72,261	-817
Garden Suburb Junior School	65,224	8%	63,198	2,026	26,641	7,580	19,061	91,865	70,778	21,087
Goldbeaters School	-76,896	-6%	-2,439	-74,457	118,866	56,859	62,007	41,970	54,420	-12,450
Grasvenor Avenue Infant School	32,834	12%	20,422	12,412	17,101	21,482	-4,381	49,935	41,904	8,031
Hasmonean Primary School	-15,981	-3%	3,671	-19,652	0	1,469	-1,469	-15,981	5,140	-21,121
Hollickwood School	59,264	9%	85,158	-25,894	232	31,364	-31,132	59,496	116,522	-57,026
Holly Park School	56,818	5%	26,708	30,110	607	1,715	-1,108	57,425	28,423	29,002
Holy Trinity CE School	17,810	3%	28,980	-11,170	0	2,848	-2,848	17,810	31,828	-14,018
Hyde School	90,737	8%	68,258	22,479	-599	47,834	-48,433	90,138	116,092	-25,954
Independent Jewish Day School	28,076	6%	30,204	-2,128	1,542	8,329	-6,787	29,618	38,533	-8,915
Livingstone School	107,275	10%	85,765	21,510	30,794	17,996	12,798	138,069	103,761	34,308
Manorside School	100,617	12%	69,344	31,273	21,982	8,845	13,137	122,599	78,189	44,410
Martin Infant School	145,719	21%	98,318	47,401	41,912	18,251	23,661	187,631	116,569	71,062
Martin Junior School	67,347	10%	117,771	-50,424	-1,406	11,378	-12,784	65,941	129,149	-63,208
Mathilda Marks Kennedy School	39,813	8%	12,762	27,051	-12,985	-3,302	-9,683	26,828	9,460	17,368
Menorah Foundation School	3,805	1%	8,845	-5,040	23,456	7,768	15,688	27,261	16,613	10,648
Menorah Primary School	80,095	8%	108,105	-28,010	20,000	-84	20,084	100,095	108,021	-7,926
Monken Hadley CE School	18,922	5%	25,092	-6,170	2,732	3,344	-612	21,654	28,436	-6,782
Monkfrith School	50,244	9%	62,944	-12,700	-1,344	-92	-1,252	48,900	62,852	-13,952
Moss Hall Infant School	9,894	1%	32,315	-22,421	12,254	38,017	-25,763	22,148	70,332	-48,184
Moss Hall Junior School	26,644	3%	33,548	-6,904	-2,145	-31,628	29,483	24,499	1,920	22,579
Northside School	77,769	11%	80,288	-2,519	47,055	4,410	42,645	124,824	84,698	40,126
Orion School	181,294	14%	175,233	6,061	-7,471	3,856	-11,327	173,823	179,089	-5,266
Osidge School	71,847	7%	60,895	10,952	414	3,343	-2,929	72,261	64,238	8,023

## Final Outturn Balances (Schools) 2004-05

School	Revenue				Capital			Total Balance		
	As at 31.03.05	% of Budget Share	As at 31.03.04	Increase / (decrease)	As at 31.03.05	As at 31.03.04	Increase / (decrease)	As at 31.03.05	As at 31.03.04	Increase / (decrease)
Our Lady of Lourdes RC School	41,157	6%	8,207	32,950	0	-6,316	6,316	41,157	1,891	39,266
Pardes House School	-26,581	-4%	-66,296	39,715	0	-7,642	7,642	-26,581	-73,938	47,357
Parkfield School	40,326	4%	20,351	19,975	6,400	-5,506	11,906	46,726	14,845	31,881
Queenswell Infant School	59,334	7%	48,010	11,324	37,216	12,532	24,684	96,550	60,542	36,008
Queenswell Junior School	81,334	9%	107,049	-25,715	-1	-249	248	81,333	106,800	-25,467
Rosh Pinah School	33,522	3%	44,661	-11,139		-1	1	33,522	44,660	-11,138
Sacred Heart RC School	30,105	3%	33,901	-3,796	-1,368	60	-1,428	28,737	33,961	-5,224
St. Agnes' RC School	12,633	2%	19,872	-7,239	0	2,712	-2,712	12,633	22,584	-9,951
St. Andrew's CE School	30,138	6%	27,650	2,488	580	8,125	-7,545	30,718	35,775	-5,057
St. Catherine's RC School	37,090	4%	18,882	18,208	0	39	-39	37,090	18,921	18,169
St. John's CE Infant School (NW4)	41,744	8%	44,867	-3,123	0	4,672	-4,672	41,744	49,539	-7,795
St. John's CE School (N11)	23,994	4%	47,386	-23,392	1,766	3,605	-1,839	25,760	50,991	-25,231
St. John's CE School (N20)	57,171	9%	54,653	2,518	1,082	7,758	-6,676	58,253	62,411	-4,158
St. Joseph's RC Infant School	63,647	11%	76,378	-12,731	-84	14,787	-14,871	63,563	91,165	-27,602
St. Joseph's RC Junior School	36,998	6%	43,923	-6,925	0	3,477	-3,477	36,998	47,400	-10,402
St. Mary's CE Junior School (NW4)	67,561	12%	64,511	3,050	728	1,369	-641	68,289	65,880	2,409
St. Mary's CE School (EN4)	102,361	17%	60,824	41,537	-239	-1,622	1,383	102,122	59,202	42,920
St. Mary's CE School (N3)	9,846	1%	-4,054	13,900	-58	3,291	-3,349	9,788	-763	10,551
St. Paul's CE School (N11)	77,339	13%	44,912	32,427	906	2,474	-1,568	78,245	47,386	30,859
St. Paul's CE School (NW7)	86,493	17%	63,862	22,631	0	0	0	86,493	63,862	22,631
St. Theresa's RC School	24,123	5%	31,686	-7,563	-75	7,789	-7,864	24,048	39,475	-15,427
St. Vincent's RC School	32,677	4%	35,679	-3,002	8	-7,121	7,129	32,685	28,558	4,127
Summerside School	69,086	6%	111,995	-42,909	584	2,132	-1,548	69,670	114,127	-44,457
Sunnyfields School	72,984	11%	42,626	30,358	29,092	21,203	7,889	102,076	63,829	38,247
Trent CE School	19,209	4%	53,752	-34,543	0	15,858	-15,858	19,209	69,610	-50,401
Tudor School	49,268	6%	52,994	-3,726	-258	42,670	-42,928	49,010	95,664	-46,654
Underhill Infant School	88,985	17%	67,311	21,674	11,291	12,859	-1,568	100,276	80,170	20,106
Underhill Junior School	52,278	6%	77,132	-24,854	52,358	29,685	22,673	104,636	106,817	-2,181
Wessex Gardens School	132,311	12%	50,593	81,718	17,933	-3,003	20,936	150,244	47,590	102,654
Whitings Hill School	62,209	8%	58,822	3,387	2,671	-45	2,716	64,880	58,777	6,103
Woodcroft Primary	194,684	23%	0	194,684	14,087	0	14,087	208,771	0	208,771
Woodcroft Infant School	0	0%	105,985	-105,985	0	26,410	-26,410	0	132,395	-132,395
Woodcroft Junior School	0	0%	67,821	-67,821	0	15,737	-15,737	0	83,558	-83,558
Woodridge School	43,274	7%	44,676	-1,402	27,610	11,618	15,992	70,884	56,294	14,590
<b>Sub Total - Primary Sector</b>	<b>5,750,383</b>	<b>8%</b>	<b>5,315,662</b>	<b>434,721</b>	<b>1,036,364</b>	<b>1,404,427</b>	<b>-368,063</b>	<b>6,786,747</b>	<b>6,720,089</b>	<b>66,658</b>
Ashmole School	207,442	5%	96,214	111,228	-9,083	59,087	-68,170	198,359	155,301	43,058
Bishop Douglass RC High	-122,843	-4%	-210,699	87,856	-2	91	-93	-122,845	-210,608	87,763
Christ Church CE School	16,711	1%	41,583	-24,872	4,875	13,564	-8,689	21,586	55,147	-33,561
Christ's College	273,014	8%	244,289	28,725	41,303	-2,251	43,554	314,317	242,038	72,279
Compton School	32,485	1%	27,884	4,601	85,399	10,579	74,820	117,884	38,463	79,421
Copthall School	171,476	4%	98,238	73,238	16,378	33,998	-17,620	187,854	132,236	55,618
East Barnet School	223,183	5%	165,925	57,258	24,500	0	24,500	247,683	165,925	81,758
Finchley Catholic High School	416,403	12%	363,709	52,694	0	11,852	-11,852	416,403	375,561	40,842
Friern Barnet School	69,957	2%	108,917	-38,960	153,186	3,415	149,771	223,143	112,332	110,811
Hasmonean High School	-92,354	-2%	145,064	-237,418	0	-5,528	5,528	-92,354	139,536	-231,890
Hendon School	284,714	6%	354,350	-69,636	0	-1	1	284,714	354,349	-69,635
Henrietta Barnett School	195,659	8%	268,353	-72,694	125,297	152,238	-26,941	320,956	420,591	-99,635
Mill Hill High School	297,628	5%	166,164	131,464	1	1	0	297,629	166,165	131,464
Queen Elizabeth's Girls' School	233,622	6%	321,576	-87,954	-7,720	6,488	-14,208	225,902	328,064	-102,162
Queen Elizabeth's School, Barnet	29,561	1%	1,795	27,766	9,521	-871	10,392	39,082	924	38,158
Ravenscroft School	327,662	10%	286,869	40,793	56,661	30,246	26,415	384,323	317,115	67,208
St James' Catholic High School	-221,657	-6%	-449,684	228,027	0	0	0	-221,657	-449,684	228,027
St Mary's CE High School	135,064	4%	167,218	-32,154	0	-2,461	2,461	135,064	164,757	-29,693
St. Michael's Catholic Grammar School	142,812	5%	160,189	-17,377	1,579	23,860	-22,281	144,391	184,049	-39,658
Whitefield School	523,179	15%	457,088	66,091	-6,527	50,611	-57,138	516,652	507,699	8,953
<b>Sub Total - Secondary Sector</b>	<b>3,143,718</b>	<b>4%</b>	<b>2,815,042</b>	<b>328,676</b>	<b>495,368</b>	<b>384,918</b>	<b>110,450</b>	<b>3,639,086</b>	<b>3,199,960</b>	<b>439,126</b>
Mapledown School	102,469	9%	150,195	-47,726	3,148	19,965	-16,817	105,617	170,160	-64,543
Northway School	42,963	4%	106,704	-63,741	1,238	9,677	-8,439	44,201	116,381	-72,180
Oak Lodge School	95,758	6%	63,153	32,605	5,196	11,225	-6,029	100,954	74,378	26,576
Oakleigh School	101,553	8%	65,491	36,062	-49,409	21,653	-71,062	52,144	87,144	-35,000
<b>Sub Total - Special Sector</b>	<b>342,743</b>	<b>7%</b>	<b>385,543</b>	<b>-42,800</b>	<b>-39,827</b>	<b>62,520</b>	<b>-102,347</b>	<b>302,916</b>	<b>448,063</b>	<b>-145,147</b>
<b>Total All Sectors</b>	<b>9,429,159</b>	<b>6%</b>	<b>8,516,247</b>	<b>912,912</b>	<b>1,601,073</b>	<b>1,851,865</b>	<b>-250,792</b>	<b>11,030,232</b>	<b>10,368,112</b>	<b>662,120</b>

Edgware Secondary Balance as at 31.03.04 (school became a City Academy on from 1 Sept 2004)  
Balance Sheet figure for cumulative school balances as at 31.03.04

450,372  
10,818,484

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Borough Solicitor</u>		£	£	£	£	
G13	LEGAL SERVICES - CLIENT	525,160	400,900	282,345	(118,555)	Increased income received from court costs awarded and receipt of legal fees
G60	LEGAL SERVICES-PRACTICE A/C	1,264,350	1,430,790	1,437,996	7,206	
G69	SCRUTINY	0	0	0	0	
V26	REGISTRATION OF ELECTORS	231,940	239,450	253,690	14,240	
V27	REGISTRAS	54,440	109,290	127,335	18,045	
V28	RENT OFFICER SERVICE	0	0	0	0	
V58	MUNICIPAL ELECTION EXPENSES	25,240	25,240	18,711	(6,529)	
V59	LOCAL LAND CHARGES	(2,487,130)	(1,988,230)	(1,808,379)	179,851	Reduced income due to down-turn in the property market.
V74	GLA ELECTION	0	0	0	0	
V75	EUROPEAN ELECTION	0	0	0	0	
V76	PARLIAMENTARY ELECTION	0	0	(319)	(319)	
		(386,000)	217,440	311,379	93,939	

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Borough Treasurer</u>		£	£	£	£	
H01	FINANCE MANAGEMENT & QUALITY	468,630	283,910	221,918	(61,992)	Vacant Posts
H05	INSURANCE SECTION	(46,520)	(37,420)	(394)	37,026	
H06	ACCOUNTANCY SECTION	2,769,890	3,036,520	3,283,495	246,975	Staffing overspend due to additional resources supporting MCS and Community Care along with lower turnover than expected.
H07	CREDITORS SECTION	124,250	155,780	143,148	(12,632)	
H11	INTERNAL AUDIT SECTION	474,100	566,490	477,578	(88,912)	Posts held vacant pending 05-06 budget savings and increased one-off income
H12	ADMINISTRATION	181,420	168,170	164,905	(3,265)	
H13	FENELLA SUPPORT	147,510	152,380	152,595	215	
H33	INCOME	102,110	209,220	216,713	7,493	
H34	CASHIERS	410,700	323,830	322,403	(1,427)	
H37	LOCAL TAXATION	0	0	0	0	
H38	STUDENT SUPPORT	244,930	253,450	262,642	9,192	
H39	ASSESSMENTS	273,300	283,100	243,249	(39,851)	Posts held vacant pending budget reduction in 2005-06
H42	BUSINESS RATES	0	0	0	0	
H44	LOCAL TAXATION & NNDR	866,320	923,070	666,476	(256,594)	Vacant posts for a period following restructure and additional income from Court Costs
H45	GRANTS TEAM	93,500	97,090	96,479	(611)	
M50	STUDENT AWARDS	0	0	0	0	
P12	BAFIS	201,690	260,180	206,997	(53,183)	Salaries underspend at start of year following creation of team prior to new posts being filled.
W12	WELFARE RIGHTS UNIT	231,410	236,900	169,023	(67,877)	Posts held vacant pending budget reduction in 2005-06, plus additional grant income received which has been corrected in 05/06 base.
Y20	GENERAL-DIRECT TO GRANTS CMT	1,528,670	1,528,670	1,521,681	(6,989)	
		8,071,910	8,441,340	8,148,908	(292,432)	

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<b>Central Expenses</b>		£	£	£	£	
H10	NON-PENSION FUND BENEFITS	1,180	1,180	1,114	(66)	
H18	RETURN TO CENTRE	0	868,650	0	(868,650)	Savings as reported previously to CRC in Revenue Monitoring reports.
H20	UNAPPORTIONED CENTRAL OHEAD	938,820	1,388,820	1,399,018	10,198	
H21	RECHARGED MISC SERVICES	555,010	552,000	728,424	176,424	Provision for Underhill enquiry and inspection fees as reported to
H22	MISCELLANEOUS ITEMS	700,820	2,888,600	7,336,456	4,447,856	Increased contribution of £3m to the insurance provision to comply with FRS 12 and creation of £1.75 provision for review of bad debts and stock write prior to the implementation of SAP
H23	CENTRAL CONTINGENCY	5,842,350	340,860	198,718	(142,142)	Provisions not required including carry forward of £165k of PFI street lighting consultancy underspend with the balance being various small provisions not used.
H26	LEVIES	21,089,930	21,146,760	21,074,921	(71,839)	Refund on NLWA levy.
H27	ENVIRONMENTAL LEVY	0	0	0	0	
H28	CORPORATE FIN COST	1,671,950	1,271,950	687,243	(584,707)	Net effect of investment income and debt charges to services
H31	DISC RATE REFUND	346,400	346,400	359,694	13,294	
H49	ASSET MGT ACC	(11,604,810)	(31,033,440)	(29,917,934)	1,115,506	Net effect of asset rental charges to services
H51	CORPORATE & DEMOCRATIC CORE	0	0	0	0	
H80	SLAS FROM SERVICE COMMITTEES	(897,770)	(442,780)	(167,209)	275,571	Net effect of SLA recharges to services
M28	EARLY RETIREMENT COSTS	1,133,390	1,283,390	1,295,101	11,711	
P13	LON HSG CONSORTIUM-G FUND	0	(120,000)	(118,252)	1,748	
V33	LPSA	0	0	(21)	(21)	
V53	LEVIES & SUBSCRIPTIONS	178,110	178,110	169,892	(8,218)	
V70	CORPORATE INITIATIVES	0	17,860	17,860	0	
V72	UNISON	0	0	0	0	
Y75	LONDON BOROUGH GRANT SCHEME	0	0	0	0	
Z58	CONCESSIONARY FARES	0	0	0	0	
		19,955,380	(1,311,640)	3,065,024	4,376,664	

MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
		£	£	£	£	
<b>Childrens' Service</b>						
<b>LOOKED AFTER CHILDREN DIVISION</b>						
Z40	LOOKED AFTER CHILDREN DIVISION (ST	2,398,390	3,104,720	3,003,719	(101,001)	Staff vacancies and moratorium on the appointment of non frontline staff. Efficiency savings of £278k across the Dept
W10	NEW PARK HOUSE CHILDRENS HOME	689,860	725,420	534,720	(190,700)	NPH closed for part of the year, re-opened in Sept 2004
W15	68a MEADOW CLOSE CHILDRENS HOME	502,840	535,530	611,332	75,802	Refurbishment work to bring home up to registration standards
W11	CHILDREN'S PLACEMENTS- EXTERNAL	7,016,230	8,143,100	9,719,118	1,576,018	Children's Strategy largely successful in stemming the increase in looked after children numbers but the unit cost of those in care remains high. The on-going strategy is to reduce numbers and unit costs in 2005-6.
Z37	SAFEGUARDING CHILDREN GRANT	0	0	(641,262)	(641,262)	This grant was largely used to offset the spend on External Placements (above).
Z10	INHOUSE FOSTER PLACEMENTS	2,834,900	3,035,380	2,930,537	(104,843)	In house fostering underspend partially offsets the overspend on external foster placements
Z61	ADOPTION OF CHILDREN	0	589,400	582,341	(7,059)	
Z07	ADOPTION SUPPORT & CHOICE	431,950	500	1,782	1,282	
	PROTECTS GRANTS					
Z14	LEAVING CARE	2,942,480	349,450	366,415	16,965	
	<b>Sub total Looked After Children Division</b>				<b>625,202</b>	
<b>FAMILY SUPPORT SERVICES DIVISION</b>						
Z35	FAMILY SUPPORT DIVISION (STAFF)	3,253,900	3,426,770	3,254,182	(172,588)	Staff vacancies and moratorium on the appointment of non frontline staff. Efficiency savings of £278k across the Dept implemented in 2005-6
W47	CHILDREN WITH DISABILITIES	786,440	821,190	859,777	38,587	Overspend on permanent care. 2 children turned 18 during 2004-5 so level of spend will reduce in 2005-6.
Z13	FAMILY LINK IN BARNET	40,100	40,100	31,027	(9,073)	
Z03	EARLY YEARS FAMILY SUPPORT TEAM	122,870	251,770	190,474	(61,296)	Staff vacancies and moratorium on the appointment of non frontline staff. Efficiency savings of £278k across the Dept implemented in 2005-6
X02	YOUTH OFFENDING TEAM	238,130	251,600	258,115	6,515	
Z38	CAMHS	0	21,430	9,853	(11,577)	
X37	ADOLESCENT RESOURCES TEAM	451,250	445,630	331,100	(114,530)	Staff vacancies pending service review. Budget saving of £120k implemented in 2005-6
X38	CURTIS FAMILY CENTRE	393,500	412,910	321,212	(91,698)	Staff vacancies pending service review. Budget reduction of £76k agreed in 2005-6
Z15	FAMILY SUPPORT SERVICES- SECTION 17/18 ETC	319,060	319,060	269,066	(49,994)	A volatile budget. Expenditure related to assessment of children in need. Dept's strategy is to reduce numbers of looked after children but this will have an impact on expenditure on children in need.
Z49	UNACCOMPANIED ASYLUM SEEKING CHILDREN	400	323,470	212,178	(111,292)	Asylum seekers grant levels largely cover the full cost of care. Budget reduction of £181k implemented in 2005-6
Z50	ASYLUM SEEKERS- ADULTS, FAMILIES & TEAM	366,310	381,470	217,454	(164,016)	Asylum seekers grant levels largely cover the full cost of care. Budget reduction of £181k implemented in 2005-6
	<b>Sub total Family Support Division</b>				<b>(740,962)</b>	
<b>LISTENING TO CHILDREN DIVISION</b>						
Z55	LISTENING TO CHILDREN	578,070	730,530	703,872	(26,658)	
Z39	CHILDREN RIGHTS SERVICE	0	55,000	55,357	357	
	<b>Sub total Listening to Children Division</b>				<b>(26,301)</b>	
<b>INFORMATION &amp; SERVICE IMPROVEMENT</b>						
Z65	INFO & SERVICE IMPROVEMENT	258,720	653,190	643,838	(9,352)	
Z64	SWIFT	0	589,600	816,971	227,371	Insufficient funding of the SWIFT system. Funding to be met by ICT in 2005-6.
	<b>Sub total Information and Service Improvement</b>				<b>218,019</b>	
<b>MANAGEMENT</b>						

MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Childrens' Service</u>		£	£	£	£	
G35	CHILDRENS & YOUNG PEOPLES UNIT	53,080	61,350	65,723	4,373	
W02	SOCIAL WORK	833,560	327,590	239,198	(88,392)	Close monitoring and control of central expenses budgets
Z36	CHILDREN'S FUND	0	0	0	0	
Z71	TRAINING SUPPORT SCHEME	175,110	175,230	9,786	(165,444)	Underspend partially offset by underspend on Z72 TOPSS training below. At the end of the year there was an unplanned underspend because of: the low numbers of student placements set up, low takeup of training by service teams and reduced Learning and Development Unit staffing levels with capacity to set up events within the council, as well as a lower than expected demand from the contracted services to take up training grant support
Z72	TOPSS PARTNERSHIP	0	0	79,747	79,747	Offset by underspend on training above
Z77	CHILDREN & FAMILIES MNGT	163,080	207,250	212,500	5,250	
<b>Sub total Management</b>					<b>(164,466)</b>	
<b>TOTAL CHILDREN AND FAMILIES</b>		<b>24,850,230</b>	<b>25,978,640</b>	<b>25,890,132</b>	<b>(88,508)</b>	

MONTH 12

		Original Budget	Current Estimate	Actual	Expected Variation	Details of variances over £30,000
<b><u>Committee Administration</u></b>		£	£	£	£	
G14	COMMITTEE SERVICES	648,680	695,490	671,509	(23,981)	
G27	CHIEF EXEC SUPPORT SERVICES	0	0	0	0	
G68	FACILITIES WEST AREA	425,360	433,360	435,349	1,989	
V29	CIVIL PROTECTION	17,230	18,120	40,658	22,538	
V35	MAYORAL/MEMBERS SUPPORT	159,590	175,380	159,631	(15,749)	
V36	MEMBER SUPPORT	146,380	211,840	180,491	(31,349)	Vacant posts in early part of year.
V46	MEMBERS EQUIPTNT ALLOWANCES	0	42,800	61,154	18,354	
V50	CIVIC ENT/CEREMONIAL CURTESY	7,570	5,570	6,646	1,076	
V52	MUNICIPAL LINKS	8,620	10,620	2,890	(7,730)	
V55	MEMBERS` EXPENSES & SUPPORT	1,020,400	1,019,490	972,991	(46,499)	Not all members allowances claimed.
V56	RECYCLING INITIATIVES	0	0	35	35	
		2,433,830	2,612,670	2,531,354	(81,316)	



MONTH 12

	Original Budget	Current Estimate	Actual	Expected Variation	Details of variances over £30,000
<b>Adult Social Services</b>	£	£	£	£	
<b>Older Adults</b>					
W03 Assessment & Care Management	3,049,830	3,597,180	3,590,736	(6,444)	
W21 Delayed Discharges	0	0	(107,581)	(107,581)	Successful minimisation of delays reduced need to pay fines
W25 Performance Fund	17,430	1,990	0	(1,990)	
W28 Access & Systems Capacity	0	(2,844,170)	(2,813,007)	31,163	
Var Older Adults Purchasing	30,363,660	31,409,900	30,928,216	(481,684)	Very tight controls on purchasing & effective use of block contracts
Z05 Domiciliary Laundry Service	70,740	70,740	75,000	4,260	
Z25 Care & Repair Service	37,740	37,740	37,351	(389)	
Var Transport	700	700	(6,748)	(7,448)	
Var Protection of Property	(260)	(260)	(1,029)	(769)	
	33,539,840	32,273,820	31,702,938	(570,882)	
<b>Mental Health</b>					
W06 Assessment & Care Management	1,432,120	1,554,480	1,491,894	(62,586)	Additional income from BEHMHT
W39 Drugs & Alcohol	170,720	170,720	244,733	74,013	Additional placements to meet target
W43 Mental Health Purchasing (under 65)					Provision required for s117 (overspend reduced by temporary delay in placements)
	1,970,230	2,211,400	2,266,326	54,926	
X35 Community Network	593,710	646,140	577,638	(68,502)	Staffing vacancies & additional BEHMHT income
Z68 Mental Health Core Grant	288,980	297,880	303,732	5,852	
	4,455,760	4,880,620	4,884,323	3,703	
<b>Learning Disabilities</b>					
W07 Assessment & Care Management	685,740	839,680	736,337	(103,343)	One off income from PCT & staffing vacancies
W50 Homes for Adults with Special Needs	415,350	406,960	469,380	62,420	Staffing costs
W51 Homes for Adults with Learning Disabilities	1,700,990	1,293,100	1,595,522	302,422	Staffing (mainly supported living service, new very expensive client)
W53 Valley Way House	410,830	350,060	392,700	42,640	Staffing costs
Var Learning Disability Purchasing (under 65)	10,851,710	11,413,920	11,363,780	(50,140)	Delays in placements & additional PCT income
W67 Learning Disability Development Fund	0	40	14	(26)	
X30 Rosa Morison	516,690	572,760	476,401	(96,359)	Vacancies held to offset residential care overspends
X45 Resource Centres	1,687,560	1,994,890	2,146,183	151,293	Staffing 7 transport costs
	16,268,870	16,871,410	17,180,317	308,907	

MONTH 12

		Original Budget	Current Estimate	Actual	Expected Variation	Details of variances over £30,000
<b>Adult Social Services</b>		£	£	£	£	
<b>Physical Disabilities</b>						
W08	Assessment & Care Management	1,809,020	1,983,740	1,869,962	(113,778)	Vacancies held pending restructure
W27	Community Resources	178,740	180,890	106,901	(73,989)	Vacancies held pending restructure
W59	External Purchasing (under 65)	4,144,410	4,929,570	5,186,196	256,626	Equipment
X40	Flightways	912,160	937,790	785,845	(151,945)	Vacancies, control of transport costs & decline in number of clients
X50	Sheltered Workshops	61,060	61,060	47,796	(13,264)	
Z20	Meals in the Home	20,320	19,290	40,063	20,773	
Var	Equipment & Adaptations	823,360	110,510	90,392	(20,118)	
Z60	Barnet Travel Voucher Scheme	238,890	241,340	191,714	(49,626)	Service under review
Z67	HIV & AIDS Services	107,320	114,580	75,221	(39,359)	Staffing vacancies
		8,295,280	8,578,770	8,394,090	(184,680)	
<b>Management, Performance &amp; Strategy</b>						
P70	Supporting People	34,030	43,260	(31,195)	(74,455)	Staffing vacancies & contribution towards CSS
W09	Performance & Strategy Teams	807,660	1,124,840	1,248,078	123,238	SWIFT costs (partially contained by holding vacancies)
W20	Carers Grant	1,510	1,510	335	(1,175)	
Z08	Head of Adult Services	362,570	543,100	430,168	(112,932)	Delays in restructure
		1,205,770	1,712,710	1,647,386	(65,324)	
		63,765,520	64,317,330	63,809,054	(508,276)	

MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<b>Corporate Performance Office</b>		£	£	£	£	
G16	MORDERNISING CORE SYSTEMS	0	0	35,874	35,874	Uncapitalisable Revenue Costs associated with Project
G17	CORPORATE POLICY	108,230	1,102,090	1,678,424	576,334	Procurement Savings not Reclaimed from Services
G29	SCHOOL SYSTEMS	0	0	17,692	17,692	
G48	GIS SYSTEMS	174,810	185,540	218,479	32,939	Shortfall in Income Received
H02	INFORMATION SYSTEMS	2,898,160	3,308,910	3,231,193	(77,717)	Savings through amalgation of software licence spend and containing adhoc purchases relating to moves and managed services.
H03	MAINFRAME CONTRACT	2,361,590	2,081,940	2,134,914	52,974	Unplanned revenue contribution to Children & Families Swift operations
H04	ICT RECOVERY PLAN	900,000	600,000	648,936	48,936	Some activity on Infrastructure, Committee Papers and Content Management projects not capitalisable.
V65	CONSULTATION EXPENSES	0	0	0	0	
		6,442,790	7,278,480	7,965,512	687,032	

MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Cultural Services</u>		£	£	£	£	
A00	ADMINISTRATION	311,440	374,170	365,711	(8,459)	
A01	ASSISTANCE TO THE ARTS	179,010	181,740	181,946	206	
A02	MEDIA BUDGET	1,030,520	977,020	1,002,213	25,193	
A03	HENDON MULTIMEDIA LIBRARY	66,540	0	0	0	
A04	BRANCH LIBRARIES	5,001,910	5,665,280	5,412,903	(252,377)	Underspend attributable primarily to salaries savings linked to the temporary closure of Hendon during the first half of the year, the recruitment slow down applied across the council during the second half and efficiency savings from the end of January linked to the ODPM target. This latter element has been removed from the budget for 2005/6 as an ongoing saving.
A05	MOBILE LIBRARIES	316,130	333,640	318,500	(15,140)	
A06	MUSEUMS	193,200	222,140	220,275	(1,865)	
A07	SCHOOL LIBRARY SERVICE	34,330	36,470	28,385	(8,085)	
A08	LIBRARIES TRADING ACTIVITIES	(16,280)	(16,280)	(13,072)	3,208	
A09	HEALTH INFORMATION PROJECT	0	0	0	0	
A11	ADULT GUIDANCE SERVICE	54,090	54,090	54,080	(10)	
A14		0	0	0	0	
D05	BARNET SPORTS CENTRE	153,150	153,150	128,974	(24,176)	
D07	CHURCH FARM SWIMMING POOL	0	989,650	989,654	4	
D10	AREA SPORTS CENTRES	0	0	0	0	
D14	COPTHALL STADIUM	113,060	36,340	157,581	121,241	Costs of GLL continuing to look after site - which was not envisaged at budget setting time
D15	COPTHALL POOL	0	0	0	0	
D18	PERFORMANCE & DEVELOPMENT	1,508,230	1,518,560	1,516,084	(2,476)	
D21	LEISURE FRANCHISE	836,190	35,670	30,321	(5,349)	
D24	FINCHLEY LIDO	0	20,300	20,300	0	
D28	WELSH HARP SAILING BASE	39,480	42,360	57,551	15,191	

MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
		£	£	£	£	
<u>Cultural Services</u>						
D30	SPORTS DEVELOPMENT	59,110	62,500	51,536	(10,964)	
D32	GRAHAM PARK ALL WHTR PITCH	0	0	0	0	
G04	PRINTING SERVICE	(42,700)	(16,220)	(24,991)	(8,771)	
G19	PRESS AND PUBLIC RELATIONS	0	0	22	22	
G34	INVEST TO SAVE	0	0	16,297	16,297	
G38	SWITCHBOARD	636,390	563,890	445,302	(118,588)	Reduced hardware and call costs feeding into 0506 budget savings
G39	WEB TEAM	65,940	95,090	93,758	(1,332)	
G50	BARNET SOLUTIONS	0	0	0	0	
G52	CUSTOMER CARE UNIT	241,830	268,290	260,676	(7,614)	
G53	MARKETING	96,980	112,740	106,000	(6,740)	
G55	EMERGENCY SERVICES	68,730	95,690	161,537	65,847	Delay in restructuring of service
G56	CENTRAL COMPLAINTS TEAM	169,110	175,550	148,972	(26,578)	
G57	ACTION POINT	117,710	122,350	121,646	(704)	
G58	MANAGEMENT TEAM	386,120	466,490	468,605	2,115	
V66	TRANSLATION UNIT	129,350	96,900	126,716	29,816	
		11,749,570	12,667,570	12,447,482	(220,088)	

MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<b>Raising Standards in Education</b>	£	£	£	£	
D25 LEISURE AND YOUTH ADMIN	27,240	1,500	1,382	(118)	
M00 PLANNING, ACCESS & RESOURCES (INC. BUSINESS & PERFORMANCE)	2,301,360	2,448,070	2,112,563	(335,507)	UNDERSPENDS - Salaries (154K) - which includes Education Leadership Team (20K inc. Income received re: V.Dalsou's secondment), Fair Funding Section (32K), Research & Performance (29K), Schools Organisation Team (10K), Procurement & Traded Services (19K), Human Resources Unit (7K), Other Staff expenses such as Staff Advertising, Staff Training etc. (£37K), Transport - Car Allowances (3K), Supplies & Services (141K inc. £215K underspend on Consultants fees in respect of PCS), Additional Income (9K), Adjustments (117K in respect of Standard Fund Income) . OVERSPENDS Agency Services 38K in respect of Standards Fund spend, Capital Finance 38K (Provision in respect of Consultant fees PCS), Re-charges 49K reduction in income from schools re: Broadband installation off-set by reduced spend.
M02 PRIMARY SCHOOLS - OTHER ACTIVITIES - NON-DELEGATED	4,044,650	6,929,620	6,953,948	24,328	
M03 PRIMARY EDUCATION-NON DELEGATED - PREVIOUS YEARS	0	0	0	0	
M04 SECONDARY SCHOOLS - OTHER ACTIVITIES - NON-DELEGATED	3,847,070	5,405,880	4,595,023	(810,857)	Premises Underspends (6K), Pupil Travel Underspend (353K) Schools Causing Concern & Hard to Place Pupils(90K) Excluded Pupils Budget Underspent (24K), Additional Re-coupmnt Income (338K)
M05 SECONDARY EDUCATION-NON DELEGATED - PREVIOUS YEARS	0	0	0	0	
M06 SCHOOL SPECIFIC CONTINGENCY	2,336,050	(66,350)	0	66,350	Insufficiency in ISB budgetary provision required to meet final adjusted budget shares under Min. Funding Guarantee regs
M07 STANDARDS & EFFECTIVENESS	1,230,770	1,419,800	1,265,347	(154,453)	SLA Charges not charged to Service (81K), Salary Underspends (73K)
M08 NOT USED IN 2004/5	0	0	0	0	
M09 MUSIC SERVICE - TRADED SERVICE	670	120	22,267	22,147	
M11 NURSERY SCHOOLS - OTHER ACTIVITIES - NON-DELEGATED	0	255,270	251,110	(4,160)	
M10 STANDARDS & INCLUSION - PUPIL SUPPORT SERVICES	15,600,850	15,882,690	15,764,812	(117,878)	Invest to Save underspend (156K) used to offset therapy overspend, Primary PRU closure (69K), Hospital recoupmnt overspend 59K large increase in pupil no 's, Additional LSC grant income (5K), Net salary underspends (55K) due to vacancies, Therapy budget overspend 101K due to increased demand, Net underspend on placement costs (230K) due to over estimate of liabilities in 03/04, Overspend on Escorts pay 120K due to single status agreement, Overspend on SEN transport & other LEA transport charges 118K due to demand & statutory responsibility.
M25 EDUCATION WELFARE	513,450	549,110	529,220	(19,890)	
M26 SCHOOLS PSYCHOLOGICAL SERVICE	956,400	933,310	872,383	(60,927)	Salary Underspends, Grant funded posts (£44K), and Additional Income (17K)
M12 SPECIAL SCHOOLS - OTHER ACTIVITIES - NON-DELEGATED	82,520	(29,620)	(51,761)	(22,141)	
M13 SPECIAL EDUCATION-NON DELEGATED - PREVIOUS YEARS	0	0	(41,318)	(41,318)	Additional Income received from OLA re: SEN Pupils than anticipated (41K)
M15 P.A.R. - TRADED SERVICES	48,480	1,400	(6,338)	(7,738)	
M16 EYFPS SERVICES - GRANT FUNDED - SURESTART	41,580	0	60,062	60,062	Provision raised re: NOF Funding
M17 SURE START - LOCAL PROGRAMME	0	0	(12,391)	(12,391)	
M18 EYFPS SERVICES - BASE BUDGET FUNDED	3,623,990	3,230,530	2,899,757	(330,773)	Underspend re: 3 & 4 Year Old Funding
M30 ISB DIRECT GRANT	(17,745,520)	(18,060,480)	(18,060,480)	0	Increase in funding from LSC for 6th form pupils
M52 STANDARDS FUND	4,707,000	4,707,000	4,603,611	(103,389)	Base budget was surplus to requirements, plus unexpected windfall payment received re matched funding for London Academy
M55 FURTHER EDUCATION	120,220	47,820	14,948	(32,872)	Underspend on Pupil Travel Cards issued (33K)
M59 YOUTH SERVICE - BASE BUDGETS	1,408,920	1,505,410	1,354,967	(150,443)	Salary Underspends (107K), Premises Underspends (61K), Car Allowances Underspend (4K), Additional Grant Income (71K), Supplies & Services Overspend 93K
M61 PLAYING FIELDS-HOLDING ACCOUNT	0	0	0	0	
M62 SCHOOL MILK	43,130	34,480	17,055	(17,425)	
M67 GOVERNOR TRAINING	0	0	0	0	
M68 MISCELLANEOUS BUILDINGS	0	0	0	0	
M69 TRAINING	100	0	0	0	
M70 YOUTH SERVICE - GRANT FUNDED	0	0	(3,460)	(3,460)	

MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
	£	£	£	£	
<b>Raising Standards in Education</b>					
M75	EDUCATION(SCHOOLS) BUILDING CLEANING HOLDING ACCOUNT	0	0	0	0
M85	VOCA TIONAL TRAINING PROJECTS	0	390	390	0
V62	BUILDING CLEANING UNIT	36,930	0	0	0
W04	EYFPS MANAGEMENT TEAM	315,840	215,210	205,349	(9,861)
W44	EYFPS - CHILDMINDING REGISTRATIOJ SUPPORT SERVICE	28,420	35,150	15,939	(19,211)
X01	PLAY SCHEMES	142,460	130,470	128,087	(2,383)
X03	OUT OF SCHOOL ACTIVITIES	275,960	420,540	384,565	(35,975)
X10	CHILDREN & FAMILY CENTRES	2,700,350	2,763,540	2,536,284	(227,256)
Z16	FAMILY SUPPORT SERVICE	20,600	35,600	19,608	(15,992)
		26,709,490	28,796,460	26,432,929	(2,363,531)
<b>ISB</b>					
M01	NURSERY SCHOOLS - DIRECT MANAGEMENT	1,550,240	0	(301,484)	(301,484)
M14	SPECIAL SCHOOLS-DIRECT MANAGEMENT	5,084,660	0	145,147	145,147
M27	PRIMARY SCHOOLS DIRECT MANAGEMENT	70,924,030	0	(66,670)	(66,670)
M29	SECONDARY SCHOOLS DIRECT MANAGEMENT	74,253,920	0	11,242	11,242
M31	SPECIAL SCHOOLS-DIRECT MANAGEMENT	0	5,069,300	5,069,305	5
M32	PRIMARY SCHOOLS DIRECT MANAGEMENT	0	71,890,750	71,890,757	7
M34	NURSERY SCHOOLS DIRECT MANAGEMENT	0	1,398,430	1,398,425	(5)
M33	SECONDARY SCHOOLS DIRECT MANAGEMENT	0	76,224,510	76,224,500	(10)
		151,812,850	154,582,990	154,371,222	(211,768)
		178,522,340	183,379,450	180,804,151	(2,575,299)

In year decrease / (increase) in school delegated funds: - amounts to be transferred to balance sheet

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
		£	£	£	£	
<u>Environmental Services</u>						
C02	NEIGHBOURHOOD WARDEN SERV	0	0	0	0	
C04	CCTV	580,680	675,890	595,121	(80,769)	Delays in staff recruitment due to delay in release of capital funding.
C18	STREET CLEANSING	4,462,640	4,747,660	4,734,337	(13,323)	
C40	NEIGHBOURHOOD MANAGEMENT	3,012,360	2,763,450	2,700,198	(63,252)	Increased income from skip licences and enforcement fees.
C58	COMMERCIAL WASTE	(809,530)	(824,140)	(807,140)	17,000	
C59	HSE REF REMOVAL GENERAL	4,144,890	4,513,860	4,470,538	(43,322)	Savings in salary costs and additional income from special collections.
C60	RECYCLING	787,270	945,990	884,301	(61,689)	£95k grant from DEFRA partially offset by reduction in recycling credits.
C62	CIVIC AMENITY SITES	397,900	533,800	552,960	19,160	
C63	OPERATION SCRAP-IT			(10,664)	(10,664)	
C66	ABANDONED VEHICLES	156,770	111,970	92,440	(19,530)	
C70	LA 21 FUND	0	0	0	0	
D00	ALLOTMENTS	72,670	61,210	73,386	12,176	
D03	PARKS & OPEN SPACES	0	0	0	0	
D08	SCHOOLS GRND MTCE H/ACCTS	(12,210)	0	0	0	
D12	PARKS & OPEN SPACES	2,438,630	3,267,050	3,349,534	82,484	Additional grounds maintenance costs resulting from increased gross charge to Barnet Homes (see J13).
D16	SPORTS GROUNDS	406,150	742,910	767,736	24,826	
D22	DOG WARDEN SERVICE	11,510	0	0	0	
D26	PARKS & OPEN SPACES GROUNDS MTN.	735,070	778,960	776,779	(2,181)	
D27	SPORTS GRND CYCLICAL G.M	702,070	857,210	866,667	9,457	
D44	GREEN BELT LANDS	(86,610)	48,250	54,444	6,194	
D61	CEMETERY AND CREMATORIUM	(368,930)	(216,530)	(205,430)	11,100	
D65	KING GEORGE FIELDS	0	18,750	18,747	(3)	
F06	PLANNING LA 21	116,800	5,000	1,500	(3,500)	
J13	GROUND MAINTENANCE	(25,930)	500,490	430,065	(70,425)	Renegotiation of contract with Barnet Homes., partially offset by additional transport costs and reduced responsive income.
N00	1 ROAD STRUCTURAL RESPONSIVE	1,975,610	1,862,260	1,574,551	(287,709)	Delays in Carriageway and Footways responsive works due to adverse weather conditions and capacity issues. This is partly offset by an overspend on winter maintenance in Highways.
N03	1 VERGE AND TREE ROUTINE	828,950	957,610	990,756	33,146	Additional weed spraying costs.
N26	1 - PARKS & OPENSACES	141,120	0	0	0	
N27	1 - SPORTSGROUNDS	116,880	0	0	0	
N30	2 ROAD STRUCTURAL RESPONSIVE	0	0	0	0	
N33	2 VERGE AND TREE ROUTINE	0	0	0	0	



MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
		£	£	£	£	
<u>Environmental Services</u>						
N56	2 - PARKS & OPENSACES	0	0	0	0	
N57	2 - SPORTSGROUNDS	0	0	0	0	
N60	3 ROAD STRUCTURAL RESPONSIVE	0	0	0	0	
N63	3 VERGE AND TREE ROUTINE	0	0	0	0	
N86	3 - PARKS & OPENSACES	0	0	0	0	
N87	3 - SPORTSGROUNDS	0	0	0	0	
Q36	CEDSO OVERHEADS	(57,210)	(14,810)	(18,874)	(4,064)	
R48	MILL HILL DEPOT	860,130	982,080	886,506	(95,574)	Additional income from renegotiation of accomodation recharge with Barnet Homes and charges for archiving service.
V01	ENVIRONMENTAL HEALTH-GENERAL	0	0	0	0	
V02	SPECIALIST SR SERVICES	1,126,130	1,122,160	1,073,526	(48,634)	Salary savings from staff vacancies and reduced HECA survey costs.
V03	PREVENTN OF DAMAGE BY PESTS	73,180	0	0	0	
V04	CARE & REPAIR AGENCY SERV	38,100	44,950	62,681	17,731	
V05	ENVIRONMENTAL SERVICES MANAGEMENT	330,120	399,520	289,656	(109,864)	Slippage in implementation of management restructure.
V06	PUBLIC HEALTH	598,010	646,710	806,664	159,954	Delayed implementation of Licencing Act resulting in reduced fee
V07	HUMAN RESOURCES	0	92,030	109,594	17,564	
V09	BUSINESS & PERFORMANCE MNGT	419,830	267,270	201,698	(65,572)	Reduced staffing costs due to vacancies and non-recurrent savings on supplies and services.
V10	SPECIAL SCHEMES			(1,036)	(1,036)	
V13	MORTUARY CLEANSING STATN N 3	87,360	103,260	87,169	(16,091)	
V22	WORKS IN DEFAULT	(3,550)	11,720	24,579	12,859	
V24	WATLING MARKET	1,350	4,840	13,160	8,320	
V25	TRADING STANDARDS	456,130	459,520	391,059	(68,461)	Salary savings from staff vacancies in anticipation of management restructuring. Redundancy costs incurred in final quarter capitalised through ODPM.
V63	CATERING CMU		(160,270)	(46,255)	114,015	The main reasons for the variation are trading losses on Kosher meals and the Mill Hill canteen (respectively downsized and closed during the year) combined with decreasing activity in Community meals, periodic school closures and higher expenditure on food costs. These were partially offset by management of staff hours and vacancy factors.
		(123,730)				
		23,590,610	26,310,630	25,790,953	(519,677)	

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
		£	£	£	£	
Highways, Building Control & Design						
C05	LDN CYCLE NETWORKS	0	0	0	0	
C17	DRAINAGE	155,780	155,780	82,264	(73,516)	Re-programming works
C19	RESURFACING OF CARRIAG	0	0	0	0	
C21	BOROUGH SUPPORT TFL-GRANTS	0	0	0	0	
C22	SNOW CLEARING & GRITT & SALTG	419,340	419,340	609,717	190,377	Additional expenditure incurred due to adverse weather
C28	WEED REMOVAL	0	0	0	0	
C34	WAR MEMORIALS	58,840	69,580	48,500	(21,080)	
C38	TRAFFIC CENSUS	36,210	43,210	34,319	(8,891)	
C39	OTHER BOROUGH ROAD EXPENSES	(40,120)	(35,490)	3,461	38,951	Lower than anticipated external funding
C41	SAFER ROUTES	73,630	197,850	213,115	15,265	
C42	PUBLIC LIGHTING	0	0	0	0	
C44	CAR PARKS	(580,760)	(552,510)	(162,498)	390,012	Lower than anticipated usage - fees adjusted for 2005-06
C45	STREET PKNG CONTROLLED ZONES	0	0	0	0	
C46	SCHOOLS CROSSING PATROL	54,220	64,570	45,828	(18,742)	
C47	ROAD SAFETY	10,810	0	0	0	
C48	TECHNICAL SURVEYS	41,100	41,100	36,313	(4,787)	
C51	DIGITAL MAPPING	47,640	47,640	52,029	4,389	
C52	HIGHWAY DRAINAGE REPS	115,920	107,260	101,991	(5,269)	
C54	LORRY PARKS	0	0	0	0	
C55	PUBLIC CONVENIENCES	36,320	39,610	37,899	(1,711)	
C69	WATER COURSES	106,840	106,840	40,907	(65,933)	Re-programming works
C71	PUBLIC TRANSPORTATION	670	670	1,052	382	
C74	R.A.S.W.A. 1991					Additional inspection and defaults resulting from utility companies
		(93,660)	(93,010)	(801,713)	(708,703)	failing to meet their obligations
C75	PTE WORKS-RECHARGABLE	0	0	0	0	
C77	SECTION 38 & 106 RECHARGES	(100,930)	(100,930)	(75,107)	25,823	
C78	RECHARGEABLE WORKS JOB COSTS	(60,290)	(60,290)	(37,922)	22,368	
C79	RECHARGE WORK HIGH / TRA			(211,135)	(211,135)	Increase in charges and some increase in activity.
F02	BUILDING INSPECTION	115,120	221,460	230,173	8,713	
F03	STRUCTURES	0	(300)	(127,715)	(127,415)	Cost savings and additional non-general fund income

## MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
Highways, Building Control & Design	£	£	£	£	
F04 BUILDING CONTROL	(264,380)	(344,660)	(143,853)	200,807	Lower than anticipated income together with higher costs.
G10 DTS EXTERNAL CLIENTS	0	0	0	0	
G40 BLDG SERVICES-CONSULTANCY	626,450	673,930	733,782	59,852	Lower than anticipated non-general fund income
G41 BLDG SERVICES-CLIENT	296,080	352,870	171,368	(181,502)	Cost savings and additional non-general fund income
G42 ENGINEERS-CONSULTANCY	960,810	1,234,420	1,071,816	(162,604)	Cost savings and additional non-general fund income
G43 ENGINEERS-CLIENT	317,510	327,720	199,678	(128,042)	Cost savings and additional non-general fund income
N01 1 ROAD STRUCTURAL PLANNED	659,350	3,767,040	3,576,026	(191,014)	Planned deferrals of schemes.
N02 1 MISCELLANEOUS ROUTINE	205,970	576,540	339,603	(236,937)	Prioritising renewal and maintenance regime
N04 1 STREET LIGHTING	546,650	1,771,500	1,512,128	(259,372)	Capitalisation of urgent replacement of structurally failing columns
N05 1 TRAFFIC MGT SIGNALS SIGNS	25,820	25,820	25,210	(610)	
N31 2 ROAD STRUCTURAL PLANNED	655,450	690,040	543,529	(146,511)	Planned deferrals of schemes.
N32 2 MISCELLANEOUS ROUTINE	227,940	0	0	0	
N34 2 STREET LIGHTING	564,960	0	0	0	
N35 2 TRAFFIC MGT SIGNALS SIGNS	25,720	25,720	31,676	5,956	
N61 3 ROAD STRUCTURAL PLANNED	591,220	551,560	420,130	(131,430)	Planned deferrals of schemes.
N62 3 MISCELLANEOUS ROUTINE	247,150	0	0	0	
N64 3 STREET LIGHTING	586,140	0	0	0	
N65 3 TRAFFIC MGT SIGNALS SIGNS	26,990	26,990	23,168	(3,822)	
	6,696,510	10,351,870	8,625,739	(1,726,131)	

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Housing -General Fund</u>		£	£	£	£	
H35	HB ADMINISTRATION TEAM	572,950	617,360	432,578	(184,782)	Employees (including staff savings & capitalisation of expenditure to Pericles) (£145k), printing & postage (£43k)
H36	HOUSING BENEFIT PAYMENTS	524,320	524,320	1,267,990	743,670	Net position on HB (including (£563k) recharge to HRA)
H40	HB CONTROL TEAM	131,760	137,000	133,568	(3,432)	
P09	POLICY & PERFORMANNCE	0	51,780	85,393	33,613	Over budgeted expenditure on admin-temp-casual-agency staff and expenses
P10	HOUSING & DEVELOPMENT	0	100,000	106,262	6,262	
P14	COMMUNITY SAFETY UNIT	131,860	131,870	87,818	(44,052)	Holding Account balance (part)
P15	COMMUNITY CENTRES	36,980	36,350	110,934	74,584	Premises expenditure
P17	HOUSING SUPPORT TEAM (SP)	0	0	0	0	
P18	HNR - CUSTOMER SERVICES TEAM	117,420	142,140	142,196	56	
P19	GRANT PAYMENTS - HAB & BHAC	312,330	312,330	327,160	14,830	
P20	TEMPORARY ACCOMMODATION	2,049,910	1,686,080	(1,007,674)	(2,693,754)	Temporary accommodation & Z50 recharges
P21	HOMELESSNESS ADMINISTRATION	424,800	484,910	539,025	54,115	Savings from vacant posts offset by pressure from admin-temp-casual-agency costs
P22	HNR RESOURCES TEAM	244,120	281,490	267,272	(14,218)	
P23	STRATEGY & DEVELOPMENT - HSG ASSOCS.	123,010	161,090	113,784	(47,306)	Admin-Basic pay
P24	HNR MANAGEMENT TEAM	78,510	75,050	369,229	294,179	Agency-temp-casual-agency £278k, fees - consultants £73k, Government Grants (£165k), other £106k
V54	CLAREMONT RD COMMUNITY CENTRE	32,350	32,450	20,717	(11,733)	
X04	WARDEN SERVICE	0	0	(291)	(291)	
		4,780,320	4,774,220	2,995,961	(1,778,259)	

## MONTH 12

		Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Human Resources</u>		£	£	£	£	
G03	TRAINING & DEVELOPMENT	192,190	266,410	152,433	(113,977)	Staff vacancies and reduced running costs coupled with higher proportion of training received external funding than was budgeted for.
G05	CORPORATE TRAINING	82,040	82,040	71,153	(10,887)	
G12	EQUALITIES UNIT	58,110	0	0	0	
G15	HUMAN RESOURCE STRATEGY	487,370	538,760	807,717	268,957	New agency staff system costs not charged to services in first year.
G18	BUSINESS CONSULTANCY	232,200	234,380	217,043	(17,337)	
G25	HUMAN RESOURCE OPERATIONS	528,600	126,830	149,044	22,214	
G26	HEALTH & SAFETY	272,940	291,220	232,188	(59,032)	Vacancy Savings and Additional Income
G28	MILL HILL TRAINING	(82,350)	(78,100)	(64,514)	13,586	
H08	PAYROLL	271,450	293,010	183,433	(109,577)	Additional Income Received from non-General Fund sources
H09	PENSIONS SECTION	(86,610)	(74,080)	(102,899)	(28,819)	
V67	RECRUITMENT ADVERT AGENCY	0	0	82,098	82,098	Set up of new recruitment agency arrangements
		1,955,940	1,680,470	1,727,696	47,226	

MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30.000
<u>Planning,</u>	£	£	£	£	
F01 TOWN PLANNING	286,700	806,650	805,656	(994)	
	286,700	806,650	805,656	(994)	

## MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
<u>Property Services &amp; Valuation</u>	£	£	£	£	
D42 CLAREMONT WAY IND ESTATE	-109,920	225,210	242,296	17,086	
D43 MISCELLANEOUS RES PROPERTY	0	255,350	255,346	(4)	
D45 PROPERTIES PENDING SALE	9,620	135,190	135,183	(7)	
D47 OTHER PROPERTIES & EST-DHS	-64,500	(23,090)	(23,090)	0	
D48 OTHER PROPERTIES & EST-DHS	-541,180	437,940	440,320	2,380	
D50 OTHER PROPERTIES & EST-INC	12,790	12,790	0	(12,790)	
D52 NEW INITIATIVES	0	0	3,557	3,557	
D53 23-35 HENDON LANE	0	0	7,763	7,763	
G44 VALUATION-CONSULTANCY	269,240	260,450	241,831	(18,619)	
	<b>(423,950)</b>	<b>1,303,840</b>	<b>1,303,206</b>	<b>(634)</b>	

## MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30,000
Public Offices	£	£	£	£	
G20 PUBLIC OFFICES	0	0	0	0	
G21 NON-OFFICE ACCOMMODATION	6,870	0	0	0	
G62 PUBLIC OFFICES EAST	1,057,500	946,480	1,084,517	138,037	Additional cleaning costs £66k, building maintenance £33k and other net expenditure £39k
G63 FACILITIES EAST	385,310	319,510	236,753	(82,757)	Vacancy savings (£92k) and other net expenditure £9k
G64 NLBP	1,289,270	3,367,260	3,290,510	(76,750)	Premises running costs (£87k) and other net expenditure £10k
G65 FACILITIES NLBP	162,900	197,360	250,827	53,467	Pressure on staffing related budgets £50k and other net expenditure (£4k)
G67 PUBLIC OFFICES WEST	1,395,430	1,391,230	1,336,267	(54,963)	Recharge of Stag House to HRA (£51k) and other net expenditure (£4k)
G70 PUBLIC OFFICES	0	0	0	0	
G86 POSTAGE & COPYING RECHARGES	0	0	0	0	
V40 COMMUNITY FACILITIES	0	0	0	0	
	<b>4,297,280</b>	<b>6,221,840</b>	<b>6,198,874</b>	<b>(22,966)</b>	



MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30.000
<b><u>Strategic Development</u></b>	£	£	£	£	
G45 C&D-CORE	345,020	593,750	603,889	10,139	
G46 SRB-GRAHAME PARK	0	0	0	0	
	345,020	593,750	603,889	10,139	

## MONTH 12

	Original Budget	Current Estimate	Actual	HOS Variation	Details of variances over £30.000
<b>Strategic Directors</b>	£	£	£	£	
A13 ARTS CENTE CONSULTANCY	31,620	942,290	918,270	(24,020)	
G22 EXECUTIVE OFFICE	1,101,700	1,147,670	1,173,576	25,906	
G36 LOCAL POLICY & PARTNERSHIP	0	0	0	0	
G37 IMPROVEMENTS	0	0	0	0	
G54 COMMUNICATIONS	418,090	444,340	438,279	(6,061)	
G61 BEACON STATUS	0	1,560	(15,993)	(17,553)	
G77 CONSULTATION	0	0	0	0	
	1,551,410	2,535,860	2,514,132	(21,728)	

**Change In Revenue Outturn Position (March CRC - Final Outturn)**

<u>Service</u>	<u>CRC March</u>	<u>Outturn</u>	<u>Movement</u>
Borough Solicitor	244	94	150
Borough Treasurer	(61)	(292)	231
Children & Families	(249)	(88)	(161)
Committee Administration	(59)	(81)	22
Adult Social Services	(64)	(508)	444
CPO/IS	182	687	(505)
Strategic Development	0	10	(10)
Cultural Services	373	(220)	593
Education	(593)	(2,364)	1,771
Environmental Services	93	(520)	613
Highways & Design / SPA	(319)	(385)	66
Housing	0	(1,778)	1,778
Human Resources	65	47	18
Planning	0	(1)	1
Property & Valuation	(85)	(1)	(84)
Public Offices	50	(23)	73
Strategic Directors	35	(22)	57
Central Expenses	355	637	(282)
Other reserves / provisions	0	4,745	(4,745)
Contingency	0	(142)	142
<b>Total</b>	<b>(33)</b>	<b>(205)</b>	<b>172</b>
Balances 31 March 2004	(931)	(931)	0
Contribution To Balances	(3,000)	(3,000)	0
Returns To The Centre	(977)	(869)	(108)
<b>Balances 31 March 2005</b>	<b>(4,941)</b>	<b>(5,005)</b>	<b>64</b>

SUMMARY OF SPENDING VARIATIONS

Appendix H(i)

NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

Service	2004/05		Variation from Budget £000
	Budget £000	Spend £000	
Central Expenses	6,791	5,233	(1,558)
Childrens Service	75	57	(18)
Community Care	557	216	(341)
Cultural Services	1,392	1,185	(207)
Education	9,809	8,819	(990)
Environmental Services	2,048	1,929	(119)
Highways & Design	12,024	10,011	(2,013)
Information Services	4,161	4,881	720
Planning	27	27	
Public Offices	1,133	989	(144)
Strategic Development	165	110	(55)
<b>Totals</b>	<b>38,182</b>	<b>33,457</b>	<b>(4,725)</b>
<b>Other</b>			
Devolved Formula Capital - schools	2,951	2,951	
Seed Challenge - schools	4	370	366
Specialist Schools Capital	300	100	(200)
London Bus Priority Network - revenue element of allocation	1,006	1,006	
<b>Total Non-Housing Capital Programme</b>	<b>42,443</b>	<b>37,884</b>	<b>(4,559)</b>

HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

Service	2004/05		Variation from Budget £000
	Budget £000	Spend £000	
Housing Renovation Programme	17,561	19,072	1,511
Cash Incentives	750	725	(25)
<b>HOUSING REVENUE ACCOUNT</b>	<b>18,311</b>	<b>19,797</b>	<b>1,486</b>
Housing Associations	3,179	1,612	(1,567)
Disabled Facilities Grant	1,033	1,142	109
Renovation Grants	500	646	146
<b>HOUSING GENERAL FUND</b>	<b>4,712</b>	<b>3,400</b>	<b>(1,312)</b>
<b>Total Housing Capital Programme</b>	<b>23,023</b>	<b>23,197</b>	<b>174</b>
<b>Total Capital Programme</b>	<b>65,466</b>	<b>61,081</b>	<b>(4,385)</b>

## NON HOUSING CAPITAL PROGRAMME

Service	Spend £000	Govt Grant £000	Other Grants £000	Contributions £000	Revenue MRA £000	Capital Receipt £000	Supported Borrowing £000	Prudential Borrowing £000	TOTAL £000
Central Expenses	5,233	391	-	-	-	4,842	-	-	5,233
Childrens Service	57	-	-	-	-	-	57	-	57
Community Care	216	133	-	-	-	5	78	-	216
Cultural Services	1,185	-	-	85	-	1,100	-	-	1,185
Education	8,819	4,098	116	1,712	-	589	2,304	-	8,819
Environmental Services	1,929	499	73	455	-	323	-	579	1,929
Highways & Design	10,011	-	2,677	306	-	1,611	-	5,417	10,011
Information Services	4,881	350	-	-	-	1,189	-	3,342	4,881
Planning	27	-	-	-	-	27	-	-	27
Public Offices	989	-	-	30	-	959	-	-	989
Strategic Development	110	-	-	-	-	110	-	-	110
<b>Sub-Total</b>	<b>33,457</b>	<b>5,471</b>	<b>2,866</b>	<b>2,588</b>	<b>-</b>	<b>10,755</b>	<b>2,439</b>	<b>9,338</b>	<b>33,457</b>
Schools DFC, Seed Challenge & Spec	3,421	3,421	-	-	-	-	-	-	3,421
London Bus Priority Network	1,006	-	1,006	-	-	-	-	-	1,006
<b>Total</b>	<b>37,884</b>	<b>8,892</b>	<b>3,872</b>	<b>2,588</b>	<b>-</b>	<b>10,755</b>	<b>2,439</b>	<b>9,338</b>	<b>37,884</b>

## HOUSING CAPITAL PROGRAMME

Service	Spend £000	Govt Grant £000	Other Grants £000	Contributions £000	Revenue MRA £000	Capital Receipt £000	Supported Borrowing £000	Prudential Borrowing £000	TOTAL £000
Housing Renovation Programme	19,072	-	-	-	9,477	2,917	6,678	-	19,072
Cash Incentives	725	-	-	718	7	-	-	-	725
<b>HOUSING REVENUE ACCOUNT</b>	<b>19,797</b>	<b>-</b>	<b>-</b>	<b>718</b>	<b>9,484</b>	<b>2,917</b>	<b>6,678</b>	<b>-</b>	<b>19,797</b>
Housing Associations	1,612	-	-	-	-	1,279	333	-	1,612
Disabled Facilities Grant	1,142	480	-	-	-	-	662	-	1,142
Renovation Grants	646	-	-	-	-	-	646	-	646
<b>HOUSING GENERAL FUND</b>	<b>3,400</b>	<b>480</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,279</b>	<b>1,641</b>	<b>-</b>	<b>3,400</b>
<b>Total</b>	<b>23,197</b>	<b>480</b>	<b>-</b>	<b>718</b>	<b>9,484</b>	<b>4,196</b>	<b>8,319</b>	<b>-</b>	<b>23,197</b>
<b>Grand Total</b>	<b>61,081</b>	<b>9,372</b>	<b>3,872</b>	<b>3,306</b>	<b>9,484</b>	<b>14,951</b>	<b>10,758</b>	<b>9,338</b>	<b>61,081</b>

## NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
	<b>Central Expenses</b>				
R77	Pericles - Revenues and Benefits System	559	380	(179)	Delayed implementation of scheme. Further spend incurred in 05/06.
R82	Local Land charges	11	18	7	
R88	Capitalised Redundancies	3,500	4,126	626	Large number of additional redundancies at the end of the financial year as part of the 2005/06 budget savings.
R89	LPSA (UCA)	300		(300)	Target 10 UCA - Benefits Office. Usable up to March 2006.
	LPSA (Pump Priming)	929	391	(538)	Can capitalise appropriate revenue expenditure incurred up to March 2006. Usable up to Mar 2006.
R96	Trove System replacement	65	48	(17)	
R97	Legal case management system	90	53	(37)	
D75	Arts Centre Development	1,306	215	(1,091)	
	Outstanding commitments on completed schemes	31	2	(29)	Spend dependent on contractors chasing up
	<b>Total - Central Expenses</b>	<b>6,791</b>	<b>5,233</b>	<b>(1,558)</b>	
S54	Childrens Personal Social Services Capital Allocation	71	57	(14)	Scheme relates to the planned roll-out of IT equipment to looked after children. Remaining budget to be spent in 2005-6.
	Outstanding commitments on completed schemes	4		(4)	Residual budget to meet liabilities on completed schemes. Spend dependent on contractors chasing up.
	<b>Total - Childrens Service</b>	<b>75</b>	<b>57</b>	<b>(18)</b>	
	<b>Community Care</b>				
S49	Mental Health IT Systems (SCA)		2	2	Expenditure relating to 03/04 but paid in 04/05.
S51	SWIFT	145	53	(92)	Consultant spend slipped, project needs to be reassessed post MCS.
S52	Mental Health - Barnet Infokiosks	158	78	(80)	Slipped to 05/06. £78k invoiced in April 05.
S52	Adults Personal Social Services Capital Allocation	210		(210)	SCER allocation. Projects not yet identified.
R101	Improving Information Mgt Cap Grant (Homecare Mgt)		80	80	Funded from Social Services Information Management Capital Grant (£177k) Balance used to fund SWIFT and 25% rollforward to 2005-6
	Outstanding commitments on completed schemes	44	3	(41)	Spend dependent on contractors chasing up
	<b>Total - Community Care</b>	<b>557</b>	<b>216</b>	<b>(341)</b>	

## NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
	<b>Cultural Services</b>				
D77	Burnt Oak Youth and Community Centre	269	26	(243)	Consideration will be given to returning unspent budget to the centre as part of capital review.
D87	Hendon Library	1,103	1,154	51	
	Outstanding commitments on completed schemes	20	5	(15)	Residual budget to meet liabilities on completed schemes. Spend dependent on contractors chasing up.
	<b>Total - Customer Care</b>	<b>1,392</b>	<b>1,185</b>	<b>(207)</b>	
	<b>Education</b>				
E60	School Access (SCA) 2002/03 to 2004/05	557	269	(288)	Implementation of some schemes delayed to 2005/06; all sums committed or reallocated.
E65/E66	Mill Hill School -Secondary School Expansion	175	103	(72)	Outstanding works to be completed - dispute
E88	NDS Condition Survey schemes 2002/03 & 2003/04	1,566	1,468	(98)	Unspent budget has been committed or reallocated.
E95	LEA Liability at VA Schools re major capital schemes	24		(24)	
E96	Queenswell Junior	26	51	25	Agreement of final account
E97	Ashmole	586	310	(276)	School managed scheme; payments of contribution to school made on claims submitted. Final claim submitted April 2005.
E101	Moss Hall Nursery	10		(10)	Works complete. Budget expected to be spent in full.
E102	The Compton - expansion	1,743	2,057	314	Project on target for final programmed completion. On budget overall.
E104	Frith Manor	2,061	2,337	276	Project on target for final programmed completion. On budget overall.
E105	Neighbourhood Nursery Initiative - Barnfield School	72	82	10	
E106	Education Management Information System (EMIS)	278	263	(15)	Some costs delayed; project completion due Aug 2005
E107a	Modernisation - all schools need 2004-05	1,556	1,258	(298)	Implementation of some schemes in 2005/06; all sums committed or reallocated.
E108	Surestart	50		(50)	Currently being procured following DfES approval
E109	Big Lottery Fund Schemes	150	116	(34)	Works currently in hand, some delay due to inclement weather.
E110	Livingstone JMI - new Nursery and Autistic Nursery	220	225	5	
E111	Underhill Infants - new Nursery		7	7	
E112	Dollis Infants - reprovisioning and expansion of Nursery		2	2	

## NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
E114	Targetted Capital Fund	165		(165)	Initial funding for The Hyde School rebuild - carried forward to 2005-6
E115	Parkfield School	120	38	(82)	Final DfES approval obtained later than anticipated.
E116	Primary Capital Strategy		4	4	
	Outstanding commitments on completed schemes	450	229	(221)	Residual budget to meet liabilities on completed schemes. Spend dependent on contractors chasing up.
0	<b>Total - Education</b>	<b>9,809</b>	<b>8,819</b>	<b>(990)</b>	
	<b>Environmental Services</b>				
P30	Vehicles & Plant	501	503	2	
P45	Recycling - Doorstep Boxes & Garden Waste Bins	448	292	(156)	Doorstep boxes scheme complete. Any further purchases funded by revenue. Green Bins purchase to be carried forward to 2005/06 in line with expansion of the scheme.
D45	Parks Infrastructure	8	6	(2)	
D89	Nortel Bowling Club	71	71		
D90	Friary Park	70	78	8	
D91	Welsh Harp Improvements Phase 2	39	34	(5)	Minor expenditure expected in 2005/06 to account for remaining budget.
D92	Darlands Lake / Stonegrove Park	9	15	6	
D93	Watling Park (S106)	70	73	3	
D94	Woodfield Park Pavilion	100	174	74	Overspend relates to timing difference - actual spend in 2004/05 exceeding planned levels. This will reduce the expected spend in 2005/06 as project is expected to be completed within overall budget.
R64	CCTV - North Finchley and Control Centre	75	31	(44)	Underspend will be required to cover residual spend expected in 2005/06
R64	CCTC - East Barnet and Hampden Square	10		(10)	Expenditure committed to cover final contractor costs
R64	CCTV - (TFL) expansion	44	53	9	
R64	CCTV - Flytipping (Claremont Rd)	12	9	(3)	Scheme completed
R64	CCTV - Radio Communications	100	18	(82)	Only initial phase of project completed during 2004/05. Expected spend of £50k in 2005/06
R64	CCTV - 0405 Prog	445	451	6	
R99	Building Safer Communities		112	112	Funded from Safer Communities Home Office Grant (£107k). The remaining £5k is funded from revenue.
	Outstanding commitments on completed schemes	46	9	(37)	Residual budget to meet liabilities on completed schemes. Spend dependent on contractors chasing up.



## NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
	<b>Total - Environmental Services</b>	<b>2,048</b>	<b>1,929</b>	<b>(119)</b>	
	<b>Highways</b>				
P01	Structural Maintenance of Bridges	168	181	13	Tfl allocation revised and incorporates all expenditure incurred.
P06	Street Lighting (capitalised revenue spend)	366	559	193	Approval obtained to fund capitalisation of urgent replacement of structurally failing columns from 2004-05 Prudential borrowing.
P21	Local Safety Schemes 03/04 Programme	84	53	(31)	Expenditure contained within revised Tfl allocation
	Local Safety Schemes - 04/05 Programme	722	51	(671)	Re-Programmed into 2005-06, Tfl allocation revised accordingly.
P26	Carriageway Reconstruction Programme - Principal Roads 2003/04	514	385	(129)	Expenditure contained within revised Tfl allocation
P26	Carriageway Reconstruction Programme - Principal Roads 2004/05	1,644	1,294	(350)	Tfl delay in approving re-programmed schemes
P26	Carriageway Reconstruction Programme - Principal Roads 2005/06	767	204	(563)	2005-06 schemes b/f as substitutes due to Tfl re-programming
P26	04/06 Capitalised Rev Borough Roads	281	460	179	Various minor schemes funded by the re-allocation of highways investment 04/05 prudential borrowing.
P26	2004/05 LPSA	707	725	18	Area greater than estimated
P43	Road Traffic Act & Minor alterations to existing zones	393	272	(121)	Planned re-programming of schemes
	Pay & Display equipment and hand held computers	150	35	(115)	Invoices submitted April 2005
P48	Footway Reconstruction - Capitalisation of revenue spend	732	740	8	Area greater than estimated
	TfL revised Allocation		156	156	Substitute scheme-Late approval by TFL - Total allocation £378k.
P50	London Bus Priority Network - 04/05 Programme	214	194	(20)	Re-alignment of Tfl funding
P58	Silkstream Walk	1	1		
P61	Safer Routes to Schools	170	43	(127)	Re-Programmed into 2005-06-TFL allocation revised across the relevant financial years.
P69	Highways Investment 04/05 Prudential Borrowing	4,992	4,628	(364)	Spend variation is due to late 2004-05 re-programming. Under spends reallocated to Capitalised Rev Borough Roads or committed in 2005-06.
	Highways Investment 05/06 Prudential Borrowing	4		(4)	Under spends reallocated or committed in 2005-06.
D85	Cartwright Memorial, St Mary's Church	8	2	(6)	Programme slippage - Under spend committed in 2005-06.
	Outstanding commitments on completed schemes	107	28	(79)	Spend dependent on contractors submitting final claims.
	<b>Total - Highways</b>	<b>12,024</b>	<b>10,011</b>	<b>(2,013)</b>	

## NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
<b>FOOTNOTE: TfL funding re-programming has been accommodated into 2005/6 and has no adverse affect on the council's overall position</b>					
<b>Information Services</b>					
R73	Local Government On-Line	504	610	106	
R81	ICT Infrastructure	81	32	(49)	
R87	Information Systems Recovery Plan	93	314	221	
R92	Modernising Core systems	3,483	3,925	442	
<b>Total - Information Services</b>		<b>4,161</b>	<b>4,881</b>	<b>720</b>	
<b>Planning</b>					
R74	Planning Software	27	27		
<b>Total - Planning</b>		<b>27</b>	<b>27</b>		
<b>Public Offices</b>					
R75	NLBP Buildings 4 & 5	997	891	(106)	Delays in replacing IS equipment.
R80	Barnet House	91	67	(24)	Variation is due to slippage of works
R84	Friary House	15	10	(5)	
	Outstanding commitments on completed schemes	30	21	(9)	Residual budget to meet liabilities on completed schemes. Spend dependent on contractors chasing up.
<b>Total - Public Offices</b>		<b>1,133</b>	<b>989</b>	<b>(144)</b>	
<b>Strategic Development</b>					
R68	Watling Shopping Estate	35		(35)	Scheme is demand led.
R60	Town Centre Initiatives - North Finchley Regeneration	5	2	(3)	
R94	Grahame Park Regeneration - Community Sports Pitch	125	108	(17)	
<b>Total - Planning, Strategic Development and Regeneration</b>		<b>165</b>	<b>110</b>	<b>(55)</b>	

## NON HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
	<b>Totals</b>	<b>38,182</b>	<b>33,457</b>	<b>(4,725)</b>	

## HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
	<b>HOUSING RENOVATION PROGRAMME</b>				
HR2	Buy Backs	0	90	90	Net position on buy backs
	Renovations	16,541	18,083	1,542	Barnet Homes obtained 2* at inspection which released the first tranche of ALMO monies for use in 2004/5. It was able to bring forward works to kitchens and bathrooms in particular, contributing towards the achievement of the Government's Decent Homes targets. This has been funded through brought forward Major Repairs Allowance monies. It should be noted that Barnet Homes has achieved a level of expenditure which is nearly double the levels in previous financial years.
	Housing Regeneration	1020	899	(121)	
	<b>Total - Housing Renovation Programme</b>	<b>17,561</b>	<b>19,072</b>	<b>1,511</b>	
	<b>CASH INCENTIVES</b>				
HC1	Cash Incentives	750	725	(25)	There is a high demand for cash incentive schemes which has proved to be a cost-effective way of freeing up units for rent. An increase in the budget was agreed earlier in the year to take up the predicted slack on the main renovations programme.
	<b>Total - Cash Incentives</b>	<b>750</b>	<b>725</b>	<b>(25)</b>	
	<b>HOUSING ASSOCIATIONS</b>				
HA31	MHT - Whitings Hill	256	256	(0)	
HA55	MHT - TA Centre	877	877	0	

## HOUSING CAPITAL PROGRAMME - 2004/05 OUTTURN

## SPEND VARIATIONS

Ref	Service / Scheme	2004/05		Variation from Budget £000	Remarks
		Budget £000	Spend £000		
HA58	WHA - Hillside	422	422	0	
HA43	NHA - Farm Court	57	57	(0)	
	Various other schemes	1,567	0	(1,567)	3 schemes that were due to spend were delayed due to planning difficulties or delays. 1 further scheme was expected to reach practical completion in March but this slipped to April.
	<b>Total - Housing Associations</b>	<b>3179</b>	<b>1,612</b>	<b>(1,567)</b>	
	<b>RENOVATIONS GRANT</b>				
HG1	Renewals and Repairs	500	646	146	Renewals and repairs to private sector housing
	<b>Total - Renovations Grant</b>	<b>500</b>	<b>646</b>	<b>146</b>	
	<b>DISABLED FACILITIES GRANTS</b>				
HG2	Adaptations	1,033	1,142	109	DFG's are mandatory and demand led. Once grant approved the Council has little control as to the timing of works and hence payments.
	<b>Total - Disabled Facilities Grant</b>	<b>1,033</b>	<b>1,142</b>	<b>109</b>	
	<b>Totals</b>	<b>23,023</b>	<b>23,197</b>	<b>174</b>	

**AGENDA ITEM: 7**

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Totteridge Library</b>
Report of	Cabinet Member for Resources Cabinet Member for Policy and Performance
Summary	To report the outcome of direct negotiations with a single local developer and to seek authority to re-market the site for freehold disposal without the re-provision of a library facility as a condition of sale.

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Officer Contributors	Rob Colville, Senior Valuer
Status (public or exempt)	Public – with a separate exempt report
Wards affected	Totteridge
Enclosures	Appendix A – Latest Developer Submissions Appendix B - Options
For decision by	The Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information: Rob Colville, Senior Valuer. Tel: 0208 359 7363

## **1. RECOMMENDATIONS**

**1.1 That the Committee notes the action taken to date to market the property and that the appropriate Chief Officers be instructed to:**

**i. Offer the former Totteridge Library premises for freehold sale on the open market;**

**ii. appoint external agents to act for the Council in the marketing and sale of the property;**

**iii. investigate any unexplored options and costs for a replacement library facility;**

**1.2 That the outcomes of the above be reported to a future meeting of the committee for further consideration.**

## **2. RELEVANT PREVIOUS DECISIONS**

2.1 Cabinet, 19<sup>th</sup> February 2004 and Council 2<sup>nd</sup> March 2004 resolved to close Totteridge Library but subject to possible purchasers/developers being invited to submit proposals for a re-provision of library facilities as part of a refurbishment or redevelopment of the site.

2.2 Cabinet Resources Committee 18<sup>th</sup> March 2004 – resolved that the former Totteridge Library be offered for freehold sale by non-binding tender with potential purchasers being invited to put forward proposals for the re-provision of a library facility.

2.3 Cabinet Resources Committee 17<sup>th</sup> March 2005 – considered the outcome of the initial tender process and, in the absence of viable proposals, resolved to allow a single local developer to commence direct negotiations with the Council.

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

3.1 The Corporate Plan commits the Council to plan and manage land use and development in Barnet to enhance the quality of life and provide tangible benefits for the community. The purpose of the tendering process was to achieve offers to include a new library facility. The suggested discussions with a single developer were directed towards the same achievement.

3.2 The Corporate Plan commits the Council to “modernise and reposition libraries in the heart of the community”. The replacement of Totteridge Library facility will contribute towards this target being achieved.

3.3 The Library Service contributes towards the Council’s key priorities of delivering a first class education service and supporting the vulnerable in our community.

## **4. RISK MANAGEMENT ISSUES**

4.1 The tender process and direct negotiations have both failed to produce any proposals which meet the Council’s criteria. The property remains vacant and is vulnerable to acts of vandalism and burglary. The Council has also received an insurance claim from the neighbouring occupier as a result of the encroachment of vegetation over and around the

rear boundary. As a result the site has become a financial liability to the Council, and will continue to be so until such time as the site is disposed of.

4.2 Current evidence exists which shows uncertainty in the housing market, and stagnancy brought about by national factors. The further delay of the disposal of the site may result in less interest being received from the market and a lower capital value being achieved by the Council from the disposal of this property.

4.3 Should the library site be sold without the option of a replacement library facility there may well be public opposition as was the case in 2004.

## **5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

5.1 The financial aspects of the latest proposal are set out in the exempt report. Failure to maximise the value of surplus assets will increase the risk of increased borrowing in future years to fund the capital programme.

5.2 There are no staffing or ICT issues at this stage. The property issues are set out below.

## **6. LEGAL ISSUES**

6.1 As detailed in the exempt report.

## **7. CONSTITUTIONAL POWERS**

7.1 Constitution – Part 3 – Responsibility for Functions – Section 3.6. Functions delegated to the Cabinet Resources Committee – All matters relating to land and buildings owned, rented or proposed to be acquired or disposed of by the Council.

## **8. BACKGROUND INFORMATION**

8.1 The property was initially marketed for sale and the outcome considered by this Committee as referred to in paragraphs 2.2 and 2.3 of this report. Subsequently, and in accordance with the decision of this committee, a single local developer was invited to prepare and submit a scheme proposal, together with a financial offer for the site. The developer was given the same project brief as was produced when the property was taken to the market in 2004.

8.2 As agreed by this committee, the developer was allowed a period of up to 10 weeks to submit his proposal. During this time the developer met with all relevant Council Departments including Planning, Cultural Services and Highways & Design. The developer subsequently submitted a written offer for the site and was invited to discuss his proposals with the Chief Valuer and Development Manager. The details of the submission and comments thereon are set out in Appendix A and in the exempt report.

8.3 The scheme submitted is of a similar nature to many of the proposals put forward during the initial tender process in that it attempts to accommodate both a replacement library facility and a private dwelling on the site. The developer seems however to have overcome the previous concerns of the Planning Department with regard to development density by reducing both the size of the library facility and of the residential element. The planners have given informal advice to the effect that such a scheme may be granted planning permission subject to the proposal meeting the necessary guidelines with regard to amenity space, distance between overlooking windows and the criteria set by



Highways & Design governing parking provision. The Library Service accepts the reduction in the size of the premises in-principle.

- 8.4 Clearly, from the information in Appendix A and in the exempt report, this latest offer lacks financial sense from the Council's viewpoint and therefore cannot be recommended for acceptance nor, because it is so far from the initial aspirations (a new library facility and a capital receipt), for further discussion.
- 8.5 Appendix B sets out the Council's options. It is considered that Option 4 (to market the property for freehold sale at the same time as considering the library alternatives) offers the best course of action. It would be important to engage with local people at an early stage.

## **9. LIST OF BACKGROUND PAPERS**

- 9.1 None.

MO: RAB  
BT: MG

LATEST DEVELOPER SUBMISSION

PROPOSAL	LIBRARY FACILITY	PLANNING COMMENT	OTHER COMMENT
<p>Basic site plan submitted. A new library facility building is shown in the rear garden of the existing premises. The existing residence would be demolished and replaced with a single three-storey replacement dwelling occupying a smaller footprint. Amenity space would be less than that found for surrounding properties, but would still meet the planning requirement.</p>	<p>Erected in approximately the same position as the existing Dollisfield Hut and providing a total of 330 sqm of library space over two storeys. The library would be fitted with a lift so as to overcome the regulations imposed by the Disability Discrimination Act 1995. The library would be built to a shell finish only with the Council having to pay for the internal fit out. The developer would retain the freehold interest in the entire site, and would grant the Council a lease of 21 or 25 years at an annual rent as detailed in the exempt report.</p>	<p>Planners have some concerns about the location of the library in the existing rear garden, and upon the impact this will have upon adjoining occupiers. Some minor amendments may be necessary. However, in-principle advice suggests that the scheme would receive planning consent provided that it met the necessary standards for distance between overlooking windows and amenity space. The residential dwelling appears to have sufficient allowance for off-street parking, although an extension of the shrubbery area may be required. No off-street parking has been provided for the library, but this does not differ from the present situation. An application may need to be made to Highways &amp; Design at a later date should disabled bays need to be marked on Hill Crescent outside the new library facility.</p>	<p>The library to be provided to a shell finish only within approximately one year.</p>

**OPTIONS**

<b>OPTION</b>	<b>PROS</b>	<b>CONS</b>
1. Do nothing	None.	Local people will be concerned about a lack of action. The property will continue to deteriorate and lose value. The Council will still have to meet revenue outgoings for which there is not budgetary provision.
2. Sell the property now and consider the options for a new library facility later	The property can be brought to the market early in the autumn before it deteriorates further. An early sale will relieve the Council of revenue expenditure. A capital receipt will be achieved.	There is a chance that local people will want to challenge the decision. It may not be possible to find an alternative solution for the library facility.
3. Sell the property without a replacement library facility	The property can be brought to the market early in the autumn before it deteriorates further. An early sale will relieve the Council of revenue expenditure. A capital receipt will be achieved.	If there is a public challenge to this decision there could be delay in the sale of the property .
4. Agree to a sale of the property subject to solutions on a replacement library facility being investigated simultaneously.	The property can be brought to the market early in the autumn before it deteriorates further. An early sale will relieve the Council of revenue expenditure. A capital receipt will be achieved. The knowledge of the potential capital receipt will assist in determining the actions to be taken on the library facility.	It may not be possible to find an alternative solution for the library facility within the same time frame as the marketing.

**AGENDA ITEM: 8**

Page nos. 65 - 76

Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Former Friern Barnet sewage works site, N10</b>
Report of	Cabinet Member for Resources Cabinet Member for Policy and Performance
Summary	To consider recently arising issues affecting the development potential of the site, and to approve a variation of the terms of the contract to be entered into with B&Q plc.

Officer Contributors	David Stephens, Chief Valuer and Development Manager
Status (public or exempt)	Public with a separate exempt section
Wards affected	Out of Borough
Enclosures	Plans Nos. 1, 2 and 3. Appendices A and B
For decision by	The Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information: Dave Stephens, Chief Valuer and Development Manager.

Tel : 020 8359 7353

## **1. RECOMMENDATIONS**

- 1.1 That the freehold sale of part of the former Friern Barnet sewage works site proceed as previously approved by this Committee on 28 July 2004, but subject to the variation as set out in paragraph 8.8 of this report.**

## **2. RELEVANT PREVIOUS DECISIONS**

- 2.1 Cabinet Resources – 20.2.03 – considered a revised acquisition offer from B&Q and approved the following:

That, the previous Cabinet decision be rescinded and approval be given to the freehold sale of approximately 11.2 acres of the [site] to B&Q (or a company within the same group) on the basis set out in the report.

That B&Q be granted licence to enter on to 5.1 acres approximately of the land to carry out decontamination and other site preparation works and that upon completion of these works the Head of Regeneration, working with B&Q, markets the land for freehold sale for B1 development, reporting the offers received to the Cabinet Member for Resources for approval.

That it be agreed that the Council should enter into any Section 106 Agreement required by the London Borough of Haringey in so far as it relates to the B1 or housing development lands subject to the terms being approved by the Cabinet Member for Resources and to the document being in a form approved by the Borough Solicitor.

- 2.2 Cabinet Resources Committee 28.7.04 agreed the following:

Subject to the independent valuer confirming that the offer represents best consideration and to the Cabinet Member for Resources giving final approval under delegated powers on the basis set out in paragraph 5.3 of the report, that the Council enters into a conditional contract with B&Q plc (or a company within the same group) upon the basis set out in the report

The relevant part of paragraph 5.3 said:

... if the independent valuer confirms that the offer does represent best consideration, the final approval to exchanging contracts with B&Q being given by the Cabinet Member for Resources under his delegated powers.

- 2.3 Delegated Powers report of the Director of Economic and Community Development 28.9.04 approved the appointment of Drivers Jonas to carry out the independent valuation.

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1 The corporate plan commits the council to improved asset and contract management. In line with this the proposals in this report will do this by achieving from the sale of land a capital receipt which can be used to assist in funding the capital programme.

#### **4. RISK MANAGEMENT ISSUES**

- 4.1 The identified risks and their management are set out in Appendix A to this report and in the exempt report.

#### **5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 The previously reported and agreed financial terms are set out in the exempt report.
- 5.2 The Drivers Jonas valuation report confirms that the terms offered by B&Q represent best consideration for the purposes of Section 123 of the Local Government Act 1972. Relevant extracts from that report are set out in the exempt report.
- 5.3 The possibility of a traveller site being provided on land adjacent to the B&Q store will have an impact on the price to be paid for the land as set out in paragraph 8.7 below.
- 5.4 There are no ICT or staffing issues.

#### **6. LEGAL ISSUES**

- 6.1 None.

#### **7. CONSTITUTIONAL POWERS**

- 7.1 Constitution – Part3 Responsibility for Functions – Section 3.6 Functions delegated to the Cabinet Resources committee – All matters relating to land and buildings owned, rented or proposed to be acquired or disposed of by the Council.

#### **8. BACKGROUND INFORMATION**

##### INDEPENDENT VALUATION

- 8.1 Following the correct procedures, Driver Jonas were appointed to carry out a valuation of the land, an appraisal of the B&Q offer and to confirm whether or not the offer satisfied the requirements of Section 123 of the Local Government Act 1972 for the Council to achieve best consideration.
- 8.2 Drivers Jonas were provided with copies of all committee reports, documents relating to land title, the Bridge Agreement, site contamination data, B&Q offers and scheme costs, road widening plans and other site data. They have produced their report and relevant extracts are included in the exempt report. However, for the purpose for which they were appointed to advise upon, the relevant extract is as follows:

*In our opinion the offer made by B&Q compares favourably with the land deals achieved for out-of-town retail and with our residual value prior to the abnormal costs of site remediation and contribution to the road bridge.*

*Our appraisal based on the information provided .... shows a market value for the site that is in line with the offer of .... from B&Q plc. Therefore it is our opinion that*

*the offer from B&Q plc represents best consideration under section 123 of the Local Government Act 1972.*

## DRAFT CONTRACT

- 8.3 Since the decision of the Cabinet Resources Committee on 28 July 2004 the contract terms have been re-negotiated but matters have been on hold consequent upon the Haringey Unitary Development Plan issues (referred to below). The contract therefore remains in draft but the following are the significant issues:
- i. B&Q will acquire the lands shown blue hatched and blue zigzags on attached plan No.2. Access to this land is via the existing adopted highway (Orion Way) linking the bridge over the North Circular Road with Colney Hatch Lane). B&Q will have licence to go on the other lands shown on the plan remaining within the Council's ownership to carry out the decontamination and other works.
  - ii. The Council will have rights to connect to and maintain services supplies and drainage through the blue zigzag land on plan No.2 and have permanent access rights over it.
  - iii. B&Q will have rights to connect to and maintain services supplies and drainage through the black hatched and black zigzag lands on plan No.2.
  - iv. B&Q must submit a planning application within six months of the exchange of contracts. Completion will be 20 working days after the unconditional date (14 weeks after the grant of planning permission) or 10 days after the agreement of the price (any re-adjustment of the price as agreed subject to the capping limit referred to in the exempt report), whichever is the later.
  - v. The contract termination date is 24 months from the date of exchange unless a planning permission or appeal decision is awaited – but in any event the termination date will not exceed 36 months.
  - vi. If the planning permission is granted subject to unreasonable conditions (specified in the contract) the planning permission can be deemed to be unsatisfactory and the contract can be terminated.
  - vii. The works to the Council's retained lands (as shown on plan No.2) land will be carried out by B&Q, at their expense, in accordance with agreed specifications and within 18 months of the sale of the land shown blue hatched and blue zigzag on plan No.2 to B&Q.
  - viii. The financial terms are set out in the exempt report.

## HARINGEY UDP

- 8.4 The draft Unitary Development Plan (UDP) produced by Haringey originally designated the whole of the former Friern Barnet sewage works site for "Employment and/or a recycling centre or a traveller's site." It is also shown as "Defined Employment Area 6" – further sub-defined as an "Employment Location". Within the text of the UDP it says "The

DEAs (Employment Locations) are where land and buildings are predominantly used for commercial or business activities. Some of these activities fall outside the confines of the “B” class uses .... but nevertheless provide a source of employment and contribute to the local economy. Hence the on-going discussions between B&Q and Haringey planners.

- 8.5 Officers submitted an objection to the Haringey UDP proposals for a traveller’s site on the Friern Barnet sewage works site and in response Haringey removed the reference to the ‘recycling centre’ but not the traveller’s site. Officers maintained this Council’s objection. Haringey made a further variation – it identified only part of the site for a traveller’s site – the approximate position is shown edged red on attached plan No.3 – it has an approximate area of 2.248 acres and Haringey has suggested it could accommodate 24 pitches. It falls within the area of land required by B&Q for its new store.
- 8.6 Officers attended the Haringey UDP public inquiry and presented the objection case. The inspectors decision upon the matter is now awaited but this is unlikely to be available for several months.
- 8.7 Mention was made at the public inquiry of the requirement from Transport for London (TfL) for part of the Council’s land to be reserved for the future widening of the North Circular Road. The latest road proposals bring this into doubt and officers are pursuing this issue with TfL.

#### VARIATION TO THE B&Q OFFER

- 8.8 B&Q has confirmed that it still wishes to pursue the acquisition and development of part of the sewage works site. However, the possibility of a traveller site on part of the land adds a further risk to the proposal. Consequently B&Q wishes to vary the provisionally agreed disposal terms to make the sale conditional upon:
- i. the proposed traveller site not being upon any part of the land being sold to B&Q; and
  - ii. if a traveller site is to be provided on any part of this Council’s adjoining land, the costs associated therewith (additional security measures or a Section 106 contribution towards its provision) will be deducted from the purchase price.
- 8.9 Of course, once contracts are exchanged B&Q will submit a planning application and will challenge Haringey further on the traveller site issue.

#### OPTIONS

- 8.10 The options available to the Council are set out in Appendix B. It is considered that the most appropriate option is to proceed with the B&Q transaction. If the committee agrees this course the a worst case programme scenario, assuming exchange of contracts on 1<sup>st</sup> September 05, could be as follows:

Sign contracts	1.9.05
Last date for submission of planning application	1.3.06
First termination date (applicable if planning refused and no appeal started or planning granted subject to unreasonable conditions)	1.9.07



Last termination date – applicable whatever happens	1.9.08
Assume acceptable planning permission granted	1.6.06
Agree the reduction in the purchase price – assume no referral to arbitration	1.8.06
Sale completion say	1.11.06
Completion of the works to the Council's retained land	1.5.08

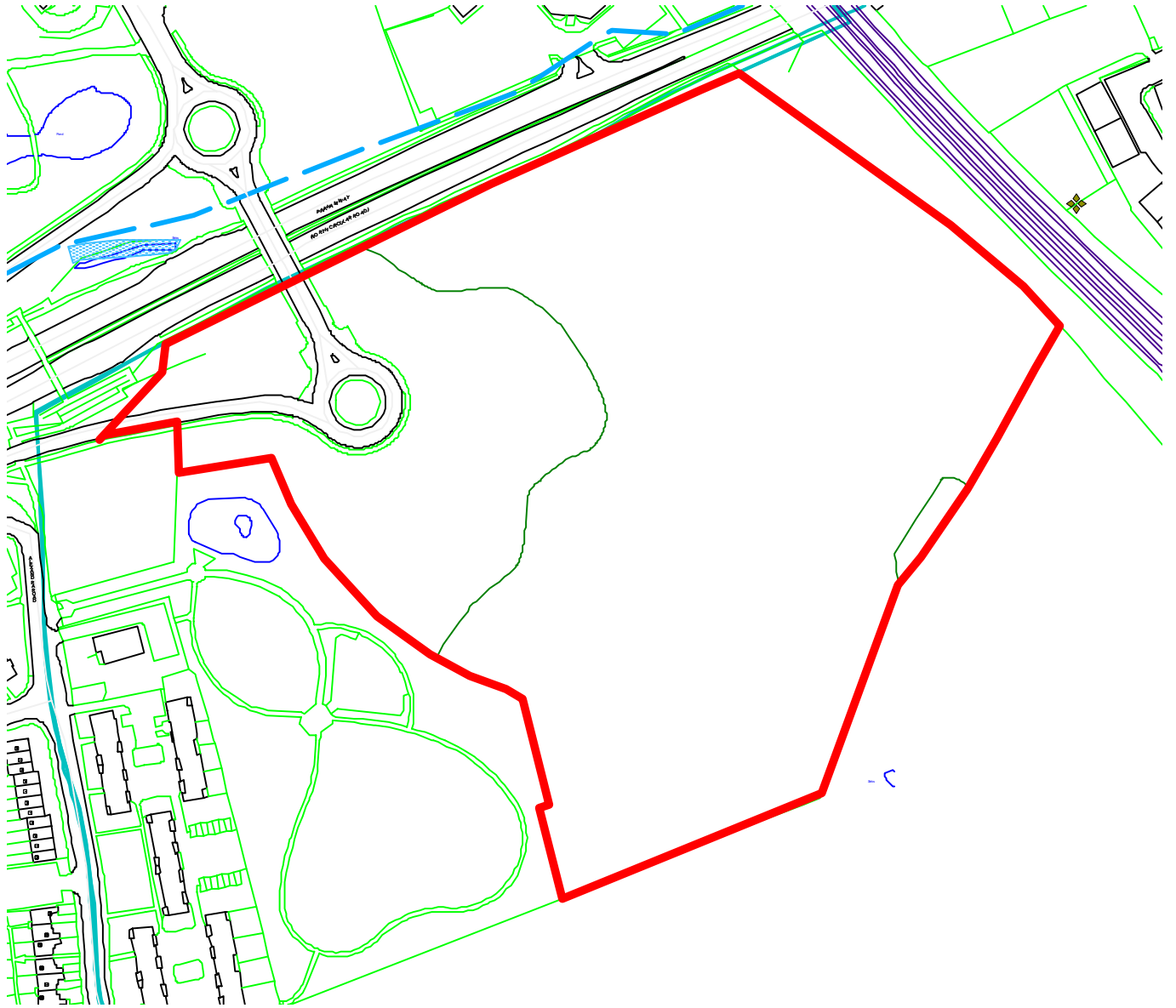
## **8. LIST OF BACKGROUND PAPERS**

8.1 None.

Legal: SWS

BT:

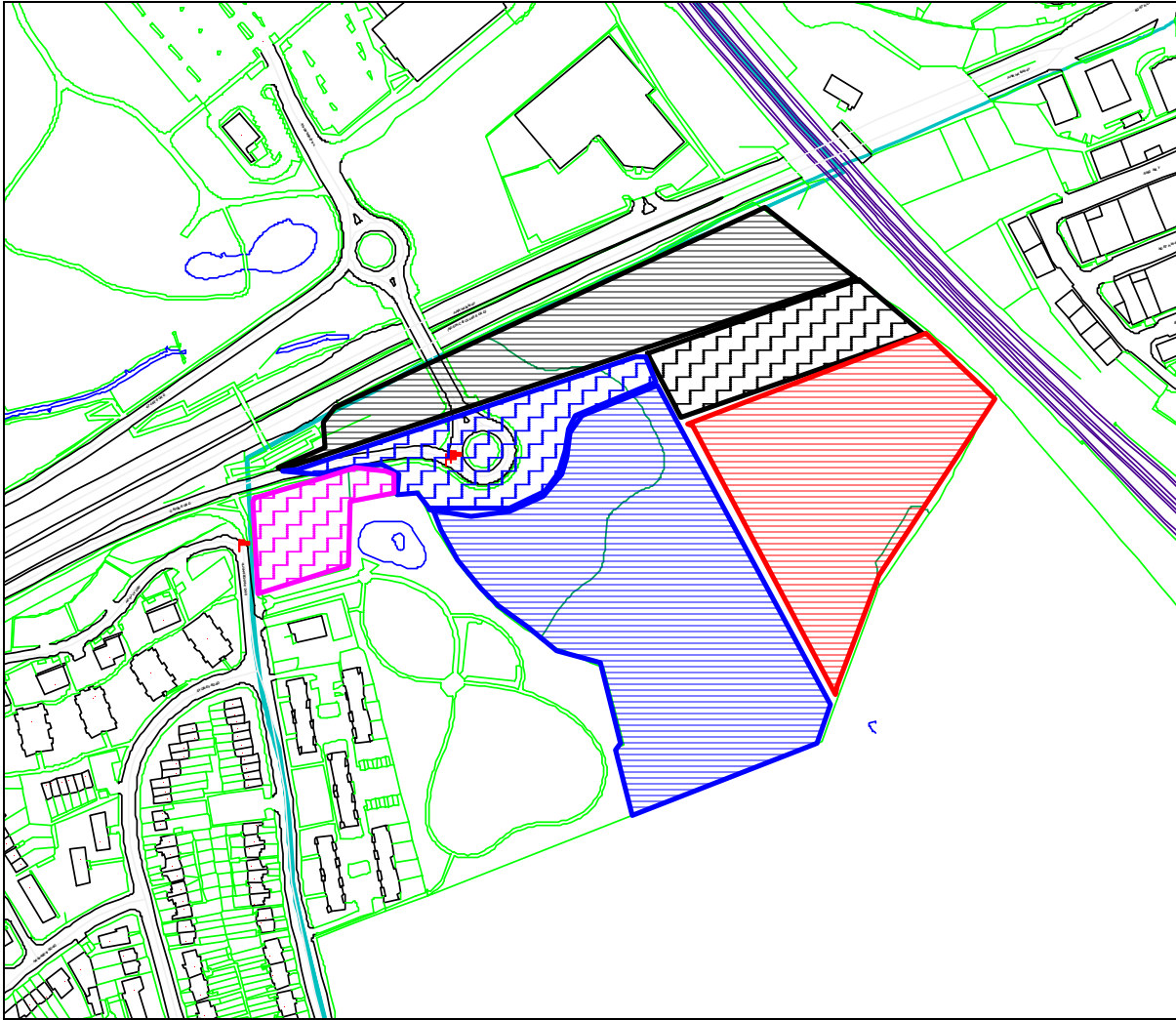
**PLAN No.1 - FRIERN BARNET SEWAGE WORKS SITE (APPROXIMATE BOUNDARIES)**



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NOT TO SCALE

**PLAN No.2 - APPROXIMATE LAND USE BOUNDARIES**

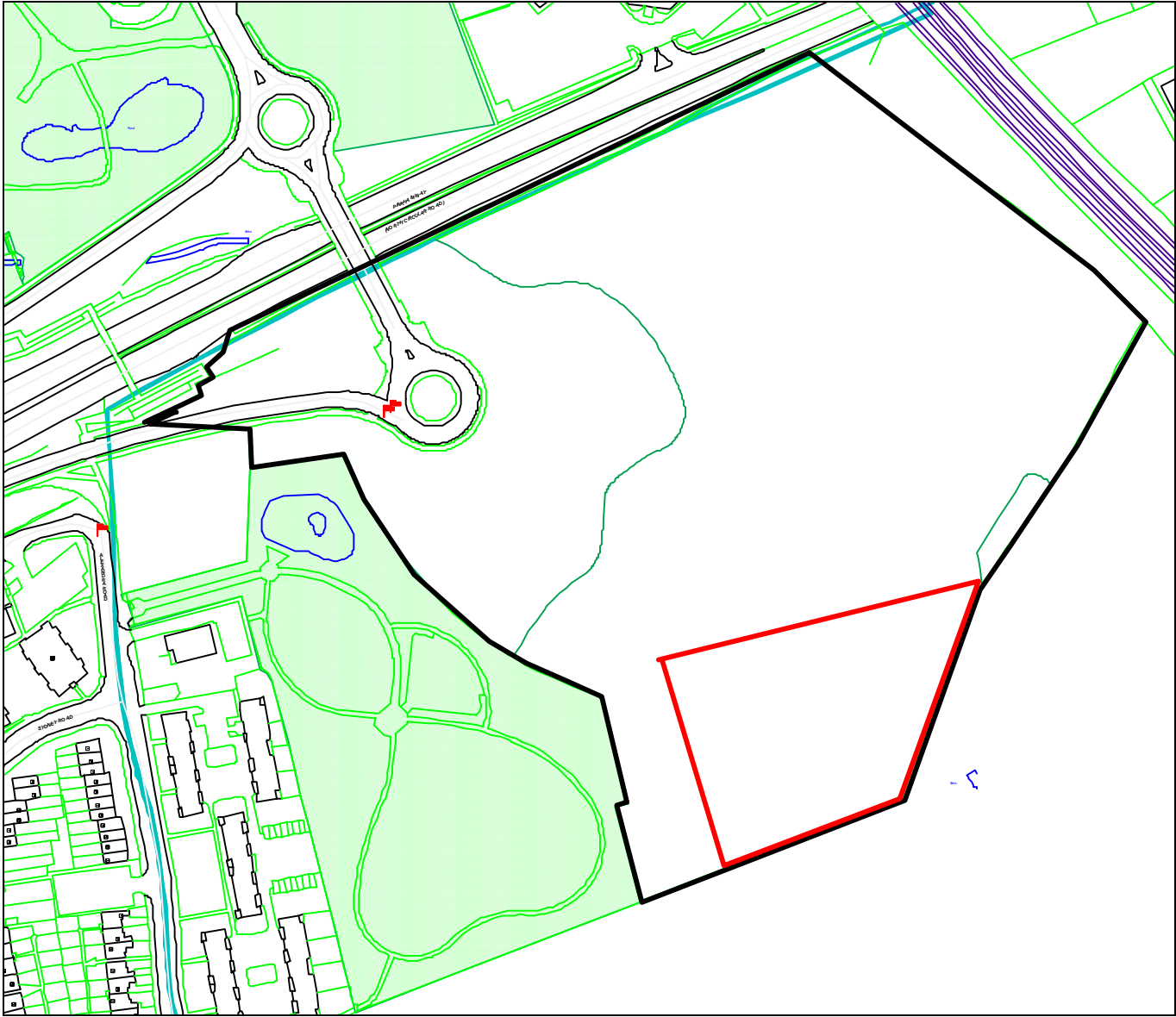


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**NOT TO SCALE**

<b>LAND USES</b>	<b>AREAS (approx)</b>
Total site area offered for development (Black, red, blue and part magenta)	16 acres
Land retained for possible park extension (part magenta)	0.7 acres
<b>TOTAL</b>	<b>16.7 acres</b>
B&Q store site (hatched blue)	7.8 acres
Other lands to be acquired by B&Q for roads and landscaping (zigzag blue)	0.3 acres
B1 development site (hatched red and zigzag black)	2.85 acres initially plus 1.49 acres later – total of 4.34 acres.
Hollickwood Park extension (zigzag magenta)	0.96 acres
Permanent TfL land-take (hatched black)	3.3 acres
<b>TOTAL</b>	<b>16.7 acres</b>

**PLAN No.3 - APPROXIMATE LOCATION OF TRAVELLER SITE PROPOSED BY HARINGEY**



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**NOT TO SCALE**

RISKS AND THEIR MANAGEMENT/MITIGATION

IDENTIFIED RISK	MANAGEMENT/MITIGATION
The B&Q scheme may not achieve a planning permission.	B&Q has been working with Haringey planners and is confident that it has an acceptable scheme. It would not commit funds to pursuing a planning application, including taking it to appeal, if it did not believe it had a reasonable chance of success. B&Q has also been in discussion with GLA officers. Once contracts are exchanged B&Q will bear all the costs of pursuing the planning application, including challenging the traveller site proposal.
It has not been possible to identify a single corporate approach to this proposal within Haringey (i.e. the views expressed by officers differ).	B&Q is still content to pursue a planning application. The application must be considered upon its planning merits and can be taken to appeal. Using a brown field site for development, carrying out extensive decontamination works and providing an employment generating end-user accords with Government policy and with Haringey's draft UDP.
If the matter goes to appeal, it may be up to two years before the outcome of the planning application is known.	The same would apply for any development of the land other than a straight-forward B1 scheme – but it is unlikely that the latter would generate sufficient land value to make any development financially viable – particularly in the light of the current traveller site proposal.
Whilst B&Q is seeking planning permission the site will be vulnerable to continued tipping and the spread of the colonies of knotweed and hogweed.	Tipping on the site has been a problem for many years. The situation will be monitored and action to repair fences and use mobile CCTV taken as necessary. B&Q now has licence to go onto the site to spray treat the weed – this will halt its spread and, over time, will eradicate it.
Haringey may still want the B1 land in connection with its Heartlands project	Subject to Barnet declaring the B1 land surplus to its own requirements, the land can be offered for sale (there is continuing unsolicited interest in the land from agents, developers and investors) – if Haringey offers market value there is no reason why it should not acquire the land.
The payment of compensation by TfL for the acquisition of part of the land and temporary use of part may not be realised for several years or at all.	The land is not blighted and therefore TfL cannot be forced to acquire the land now. It will not wish to purchase until it has a scheme, a programme and funding. However, it was noted by the Inspector at the Haringey UDP public inquiry that the road scheme is not shown on the proposals map. Also, recent announcements about the stretch of the North Circular Road from Bounds Green Road eastwards, tends to suggest that the dramatic land-take from the Council's site may not happen. Officers are in correspondence with TfL on this issue.

**OPTIONS**

<b>OPTION</b>	<b>PROS</b>	<b>CONS</b>
<p>1. Do nothing</p>	<p>The Council does not have to take any risk that the course of action it selects is wrong.</p>	<p>The site will remain contaminated and infested with hog-weed and knot-weed and subjected to fly-tipping. The opportunity of achieving a development of sufficient value to address all the site constraints and costs may be lost – the planning and other constraints do not make this an easy site to market or develop.</p>
<p>2. Wait for the outcome of the Haringey UDP public inquiry.</p>	<p>This would give certainty about the traveller site and the impact, one way or another, upon the development and site value.</p>	<p>The date of the publication of the inspectors decision is not known – it is suggested that it will be several months – it could be longer. Doing nothing during this period, if the decision in respect of the travellers site is favourable for this Council, means that time which could have been used to pursue a planning application has been lost. B&amp;Q will probably review whether it wants to continue with this project – a previous party, Costco, withdrew from a purchase.</p>
<p>3. Wait until TfL has clarified the issues of the widening of the North Circular Road</p>	<p>This would give certainty for the Council about how much of the remainder of the site will be available for sale for B1 development.</p>	<p>It has been well over 15 years since the Highways Agency first proposed a widening of the North Circular Road at this location. It is no nearer to making a final decision and it could take a further 15 years to reach that position. During that time the hog-weed and knot-weed colonies will become larger and the tipping will probably become a bigger problem. B&amp;Q would probably review whether it wants to continue with this project. The Bridge Agreement contribution will continue to increase adding to the development costs if this</p>

		eventually happens.
<b>OPTION</b>	<b>PROS</b>	<b>CONS</b>
<p>4. Proceed with the sale to B&amp;Q on a conditional contract basis.</p>	<p>The cost of pursuing the planning application will be borne by B&amp;Q. B&amp;Q will be providing access and service connections to the Council's retained land. There is already a lot of interest in acquiring this. To save time, whilst the planning process is being followed the Council can consider its options for this land – either to retain for its own purposes or market the land (only that part not required by TfL) for sale on the assumption of the decontamination and other works being carried out.</p>	<p>None of this will be possible if B&amp;Q does not achieve a planning permission.</p>
<p>5. Try to sell the site unconditionally.</p>	<p>There is continuing interest from agents, developers and investors in using the land for a B1 development or similar. It is likely that an unconditional sale could be achieved and therefore the Council would not have to wait for the outcome of the Haringey UDP inquiry or a decision on the North Circular Road widening.</p>	<p>None of those expressing interest in the land are aware of the site and cost constraints and thus the initial enthusiasm may not be matched by firm offers to buy. The site has previously been offered for sale unconditionally (with a claw-back provision) and the offers received were substantially below that currently on offer from B&amp;Q – even taking into account any claw-back.</p>

**AGENDA ITEM: 9**

Page nos. 77 -81

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Parks Golf Courses</b>
Report of	Cabinet Member For Resources Cabinet Member For Policy and Performance
Summary	To report the result of the marketing and tender invitation for the former golf courses in Tudor Recreation Ground, Oak Hill Park and Bethune Recreation Ground

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Officer Contributors	George Church, Principal Valuer, Property Services and Valuation Group
Status (public or exempt)	Public – with a separate exempt report
Wards affected	Hadley, East Barnet and Friern Barnet
Enclosures	None
For decision by	The Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information: George Church, Principal Valuer, Property Services and Valuation Group Tel 020 8359 7366



## **1. RECOMMENDATIONS**

### **1.1 That the following tender offers be accepted:**

**A. Tender offer from Mr Ian Leo Scagnelli and Mr Paul Alexander Leo Scagnelli be accepted in respect of their offer for Oak Hill Golf Course and Bethune Golf Course.**

**B. Tender offer from Golfwise Limited in respect of Tudor Golf Course.**

### **1.2 The appropriate Chief Officers be instructed to proceed with granting leases of the above golf courses on the principal terms set out in this and the exempt report and in forms to the Legal Department's approval**

## **2. RELEVANT PREVIOUS DECISIONS**

2.1 Cabinet Resources Committee – 24 July 2002 - That the Head of Leisure and Youth Service and the Head of Regeneration be instructed to arrange for the transfer of the management of the following golf courses to Golfwise Limited:-  
Bethune Park, Friern Barnet  
Tudor golf Course, Clifford road, Barnet  
Oak Hill Park, Parkside Gardens, East Barnet

2.2 Cabinet Resources Committee – 28 April 2005, agreed that, in variation of the committee's previous decision, the appropriate Chief Officers be instructed to carry out the marketing of the three former golf courses and that the marketing be on the basis of inviting bid proposals for golf use or other uses compatible with the status of the land and the immediate vicinity.

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

3.1 The corporate plan commits the council to improved asset and contract management. In line with this the proposals in this report will do this firstly by enabling the courses to be kept open for enjoyment by the golf playing public and secondly by generating a revenue stream from the properties not previously received by the council.

## **4. RISK MANAGEMENT ISSUES**

4.1 The marketing particulars made it clear that the successful tenderers are expected to enter into a formal lease within 8 weeks of the acceptance of their offer. This will ensure that the courses are brought back into full use at the earliest opportunity.

4.2 The risk to the council from public liability claims arising from the public being struck by golf balls has been addressed by ensuring that the tenders have a satisfactory level of public liability cover, detailed in the exempt report.

## **5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 Details of the offers received are set out in the exempt part of the report. The marketing did not require tenderers to adhere to any particular pricing policy. The successful tenderers will have to set fees and prices according to what the market is prepared to pay. The Council is not guaranteeing any level of income.
- 5.2 There is currently no budget provision for the maintenance of the golf courses prior to disposal or future rental income. These will be taken into account as part of the revenue monitoring and budget process. Given this situation, should it not be possible to conclude leases for these sites, the council will need to review their future use and maintenance.
- 5.3 There are no staffing or ICT issues. The property implications are set out below

## **6. LEGAL ISSUES**

- 6.1 None

## **7. CONSTITUTIONAL POWERS**

- 7.1 Constitution – Council Procedure Rules – Financial Standing Orders & Rules for Disposal of Land and Real Property
- 7.2 Constitution – Part 3 Responsibility for Functions – Section 3.6 Functions delegated to the Cabinet Resources committee – All matters relating to land and buildings owned, rented or proposed to be acquired or disposed of by the Council.

## **8 BACKGROUND INFORMATION**

- 8.1 In 2002 an attempt was made to transfer the management of the three golf courses as going concerns to Golfwise Limited. Despite protracted negotiations it was not possible to reach an agreement satisfactory to both parties - the main stumbling blocks being over the long term investment in the courses and their maintenance.
- 8.2 Since the above failed negotiations, the Council staff working at the courses have either been re-deployed or made redundant and the running of the courses as a 'business' operation has ceased. Thus, the circumstances with the courses has now changed so that a requirement for significant long term investment in the courses was not made a condition of the marketing terms. This is not to say that potential lessees will not be required to keep the courses in good condition. Nor will they be denied to ability to invest in improvements if they so wish.

- 8.3 On this occasion a straightforward marketing of the courses with vacant possession has been undertaken. Interested parties were invited to make tender offers for the grant of a leasehold interest in either one, two or all three courses. Non binding tenders were invited and tenderers were able to make either rental or capital premium offers. The marketing particulars stated that the courses were available as golf courses or for other suitable use compatible with the status of the land as Metropolitan Open Land and compatible with the adjoining park/open space uses, subject to planning permission. Tenderers are to be responsible for grounds maintenance and all repairing and insuring matters concerning the properties.
- 8.4 Marketing included direct mailing to golf courses in North London, parts of Hertfordshire, and Essex. The availability of the courses was advertised on the Barnet council web site, in the local press, the Estates Gazette and Golf World magazine.
- 8.5 290 sets of particulars were dispatched. By the tender closing date 7 tenders had been received, 2 from the same tenderer who changed the basis of his tender.
- 8.5.1 The tender results and analysis are shown in Appendices A and B to the exempt report.
- 8.7 Having given proper consideration to the offers received, officers are of the view that the following offers are financially beneficial to the council as well as having the potential for improving the facilities within the parks/recreation grounds and thus benefiting the local community.

## **8.8 Oak Hill and Bethune Golf Courses**

- 8.8.1 Prospective tenants: Mr Ian Leo Scagnelli and Mr Paul Alexander Leo Scagnelli, 37 Stonard Road, Palmers Green, London N13 4DJ
- 8.8.2 The premises will be let on a 20 year lease full repairing and insuring lease at the rent set out in the exempt report.
- 8.8.3 There will be a rent free period until 1 April 2006.
- 8.8.4 The rent will be subject to an upward only review at the end of the fifth, tenth and fifteenth years.
- 8.8.5 The tenants will be responsible for suitable grounds maintenance, keeping the land and premises in good repair and condition
- 8.8.6 The tenants will be responsible for the payment of rates, services and other outgoings.
- 8.8.7 The tenants will be required to keep the premises insured to the full cost of rebuilding or reinstatement.

- 8.8.8 The tenants will be permitted to assign the whole of the premises subject to the written consent of the council, such consent not to be unreasonably withheld.
- 8.8.9 The tenants will be responsible for keeping the council indemnified against claims and liabilities made against the council up to £5m for any one claim.
- 8.7.10 The tenants will not be permitted to erect any telecommunication equipment on the property.

## **8.8 Tudor Golf Course**

- 8.8.1 Prospective tenant: Golfwise Limited, West Park Golf Centre, Waterhouse Lane, Chelmsford, Essex CM1 2RY
- 8.8.2 The premises will be let on a 30 year lease full repairing and insuring lease at the rent set out in the exempt report. The rent will be subject to an upward only review at the end of the fifth, tenth and fifteenth years.
- 8.8.3 The tenant will be responsible for suitable grounds maintenance, keeping the land and premises in good repair and condition
- 8.8.4 The tenant will be responsible for the payment of rates, services and other outgoings.
- 8.8.5 The tenant will be required to keep the premises insured to the full cost of rebuilding or reinstatement.
- 8.8.6 The tenant will be permitted to assign the whole of the premises subject to the written consent of the council, such consent not to be unreasonably withheld.
- 8.8.7 The tenant will be responsible for keeping the council indemnified against claims and liabilities made against the council up to £5m for any one claim.
- 8.8.8 The tenant will not be permitted to erect any telecommunication equipment on the property.

## **9. LIST OF BACKGROUND PAPERS**

- 9.1 None.

BS: DP  
BT: PA

**AGENDA ITEM: 10**

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Property Disposals</b>
Report of	Cabinet Member for Resources Cabinet Member for Policy and Performance
Summary	The report provides a progress up-date in respect of Council owned land and buildings, which have been approved for disposal, and considers disposals connected with the various regeneration scheme.

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Officer Contributors	Dave Stephens, Chief Valuer & Development Manager Pam Kettle, Head of Finance – Core Accountancy
Status (public or exempt)	Public – with a separate exempt report
Wards affected	Throughout the Borough as noted in the report
Enclosures	Appendix 1
For decision by	The Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	N/A

Contact for further information:  
David Stephens, Chief Valuer and Development Manager – 020 8359 7353.

## **1 RECOMMENDATIONS**

### **1.1 That the content of the report be noted.**

## **2. RELEVANT PREVIOUS DECISIONS**

2.1 As noted for each property in the exempt report.

2.2 Cabinet Resources Committee 10.2.05 – received the second of a standing item report upon the progress of property disposals.

## **3 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

3.1 The corporate plan commits the council to improved asset and contract management. Comments upon how the disposals referred to in this report were or will be set out in reports to Cabinet Resources Committee or Cabinet dealing with the disposal of individual properties.

3.2 The budget report to Council on 2<sup>nd</sup> March 2004 highlighted the dependence of the capital programme on the disposal of surplus land and property and generation of capital receipts. Capital expenditure has to be fully funded in the same financial year and therefore any shortfall would have to be funded from unplanned borrowing and generate unplanned additional revenue costs.

3.3 As part of the response to the Section 11 notice, the Council committed to develop a longer term land and property disposals plan. This plan will integrate with the Asset Management Plan to maximise the potential of the property portfolio held by the Council.

3.4 Officers will be using the Property Review process and the projects scheduled in the Asset Management Plan to identify other potential disposal opportunities.

## **4 RISK MANAGEMENT ISSUES**

4.1 The specific property risk management issues relating to individual properties have been or will be set out in the reports to Cabinet Resources Committee or Cabinet dealing with the disposal of each of those properties.

4.2 In terms of overall corporate risk, the resources made available to the Council from property disposals are integral to the capital programme and assumptions of levels of receipts were made when the budget was agreed. As indicated in 3.2 above, the achievement of the programme is dependent on adequate receipts being available in the relevant years of the forward plan. Slippage in the disposals programme therefore puts the capital programme of the Council at risk and could potentially lead to increased pressure on the revenue budgets due to the burden from additional prudential borrowing. Where this situation arises capital receipts that slip into future years should be set aside for the redemption of this un-planned borrowing rather than be used for further capital projects.

- 4.3 No disposals can be guaranteed. Consequently, other opportunity disposals will be investigated and reported upon during the year.
- 4.4 The achievement of disposals is significantly influenced by the ease or otherwise in securing planning permission and whether or not offers are made unconditionally or subject to conditions. Where conditions attach it is not unusual for transactions to take two or more years to complete – and in some instances, if the conditions are not met, then completion may not take place at all. To counter these difficulties the disposals programme includes a larger number of properties for potential disposal in any one year than will actually be achieved. This thereby provides a degree of flexibility.

## **5 FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 The specific property issues were or will be set out in the reports to Cabinet Resources Committee or Cabinet dealing with the disposal of individual properties.
- 5.2 As part of the capital planning process capital receipts are identified as a source of funding capital spending. A schedule of potential receipts is considered as part of the Corporate monitoring processes. A prudent assessment of the achievability and timing of the disposals is made to establish the certainty of the receipt before it is included in the Capital funding equation. It is currently very difficult to forecast with confidence the levels of disposals beyond 2006-07, which in turn makes financial planning over the whole of the 5 year forward planning period difficult. However, the attached five year programme (Appendix 1) identifies potential property disposals that could generate future capital receipts.

## **6. LEGAL ISSUES**

- 6.1 None.

## **7. CONSTITUTIONAL POWERS**

- 7.1 Constitution – Council Procedure Rules – Financial Standing Orders & Rules for Disposal of Land and Real Property.

## **8. BACKGROUND INFORMATION**

- 8.1 With a gross asset valuation of circa £4bn it is clear that the Council still has a large portfolio of land and property assets. However, the majority of these are either held as corporate service properties (i.e. those properties used for service delivery such as schools, offices and libraries) or investment properties (i.e. those properties producing an annual rental income for the Council – although, in terms of asset accounting purposes very few of the rented properties count purely as investments). There are also assets held for the provision of community benefits such as community centres and parks. Thus, with an on-going disposals programme there will be a continuing decline in the number of easily identified surplus assets, such as vacant plots of vacant land, which can readily be offered for sale on the open market. More often potential disposals arise from the better management and utilisation of assets and the implementation of strategies such as the accommodation strategy.

- 8.2 In line with the stated intentions in the Asset Management Plan and with good estate management practice, the whole of the portfolio is subject to an on-going review with a view to optimising the use and/or maximising the return from the property assets or identifying assets which may potentially be suitable for disposal.
- 8.3 The exempt report contains a schedule of those property assets which have been approved for disposal, providing a position status for each. The schedule includes reference to the property assets which may be transferred to our partners in the housing regeneration areas and similar redevelopment schemes although these are subject to approval by future meetings of the Cabinet Resources Committee or the Cabinet.
- 8.4 The schedule and programme are included within the exempt report because whilst some properties have been approved for disposal others have not and a significant number of the properties are still subject to the conclusion of tendering or negotiations and therefore the information could be commercially sensitive.
- 8.5 The following approved disposals have been completed within the previous financial year:

Hertford Lodge, East End Road

Friern Barnet Town Hall and annex

Former Ambulance station and depot at Leicester Road/Lytton Road, New Barnet

Land at Bittacy Rise, NW7

Land at Greenbank Crescent, NW4

Public conveniences, High Road, Barnet

Land at Norfolk Close, N2

The Leys

Land at Hartley Avenue

In addition, the final two payments for the former curriculum centre were received from Barnet College.

- 8.6 Other properties which were the subject of negotiations or disposals approval in 2004/05 but which have not yet sold have now been moved into this years programme.

## **9 LIST OF BACKGROUND PAPERS**

- 9.1 None.

MO: RAB

BT: CM



POTENTIAL DISPOSALS

APPENDIX 1

5 YEAR PROGRAMME

2005/06 PROPERTY - GENERAL FUND	2006/07 PROPERTY - GENERAL FUND	2007/08 PROPERTY - GENERAL FUND	2008/09 PROPERTY - GENERAL FUND	2009/10 PROPERTY - GENERAL FUND
Totteridge Library	Church Farm	Friern sewage works phase 2	Land at Trott Road - subject to MOL change	Cricklewood phase 3
South Friern Lib	Watling Avenue car park	Perryfields	Land at Colney Hatch Lane - subject to MOL change	
Park House	Friern sewage - phase 1	Daws Lane offices, NW7 - subject to change of green belt status	Garden Centre, Daws Lane - subject to MOL change	
HFC	Cricklewood phase 1 - part	Cricklewood Phase 1 part	Cricklewood phase 2	
Watling Boys Club land at Hankins Lane	176 Hendon Way The Bull Theatre			
Lyndhurst Avenue	Deansbrook Sports Ground			
Land fronting 1105/1111 High Road, N20				
Land at Bunns Lane				
Land at Grahame Park Way				
Darlands Farm 31 Green Road				
Deansbrook Day Centre NCR lands				

Land at Great Strand  
The Leys  
East End Road tennis  
courts

**PROPERTY - HRA**

Spencer House  
14 Green Road  
  
Burnt Oak freeholds  
  
Gervase Road  
129 West Hendon  
Broadway, NW9  
225a Watling Avenue

**PROPERTY - HRA**

4-10 Hermitage Lane  
Watling Avenue  
shops  
site at Alexandra  
Road

**AGENDA ITEM: 11**

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Capital Strategy</b>
Report of	Cabinet Member for Policy and Performance
Summary	This report explains the need for a capital strategy and appends that strategy for consideration and seeks approval to its implementation.

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Officer Contributors	Pam Kettle, Head of Finance – Core Accountancy Dominic Campbell, Resources Performance and Strategy Manager
Status (public or exempt)	Public
Wards affected	N/A
Enclosures	Appendix A: Capital Strategy
For decision by	Cabinet Resources Committee
Function of	Executive
Reason for urgency / exemption from call-in (if appropriate)	Not applicable

Contact for further information: Dominic Campbell, Resources Performance and Strategy  
Manager (020 8359 7268)

## **1. RECOMMENDATIONS**

- 1.1 That the Capital Strategy as annexed to the report be approved and adopted and that the appropriate Chief Officers be authorised to implement the strategy reporting back on a regular basis upon progress as part of the budget process.**

## **2. RELEVANT PREVIOUS DECISIONS**

- 2.1 None.

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1 In delivering 'a better council for a better Barnet', the appended strategy provides a corporate framework for the allocation and monitoring of capital expenditure and capital resources in line with all 5 corporate priorities as well as service level objectives.
- 3.2 The strategy also aligns with the objectives as laid out in the Asset Management Plan, ensuring value for money expenditure on corporate assets.

## **4. RISK MANAGEMENT ISSUES**

- 4.1 The principles of the Strategy will ensure the effective use of all available resources and effective management of local authority assets through the Asset Management Plan. The Council's capital programme includes planned spending of £195 million over the next three years, 2005/06 to 2007/08.

## **5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 The capital strategy forms an integral part of the strategic financial and service planning part of the annual budget setting process and supports decisions of the local authority capital investment under the prudential system. It sets the corporate framework and principles for future allocation and monitoring of capital resources.

## **6. LEGAL ISSUES**

- 6.1 None.

## **7. CONSTITUTIONAL POWERS**

- 7.1 Constitution, Part 3 - Responsibility for Functions, Section 3 - Powers of the Executive, paragraph 3.6 - terms of reference of the Cabinet Resources Committee.

## **8. BACKGROUND INFORMATION**

- 8.1 Whilst there is no formal requirement for local authorities to produce a capital strategy, it is considered good practice to do so.
- 8.2 The capital strategy is not a stand alone document but is linked to other strategic documents such as Council's Corporate Plan and Asset Management Plan, and provides a framework to help deliver and achieve effective use of resources. It is also a key driver of the council's annual budgeting process.

## **9. LIST OF BACKGROUND PAPERS**

- 9.1 None.

BS: JEL  
BT: PK

## **Capital Strategy**

London Borough of Barnet

**Resources Directorate**  
**April 2005**

## **Contents**

- 1. Purpose of Document (p.3)**
- 2. Definition of Capital Expenditure (p.3)**
- 3. Sourcing of Capital Expenditure (p.4)**
- 4. Strategic Framework (p.5)**
- 5. A Capital Strategy for the London Borough of Barnet (p.6)**
- 6. Oversight of the Capital Programme (p.6)**

## **1. Purpose of Document**

- 1.1 Over the next three years (2005/06 to 2007/08), Barnet is planning to invest around £195m in its capital programme across a range of services and activities.
- 1.2 This document details the corporate strategy for the use and allocation of capital resources, both physical and financial. The Capital Strategy and its associated guidance is intended to:
  - ensure that spending decisions are matched to corporate priorities
  - ensure that both revenue and capital implications of decisions are fully considered
  - encourage the full and effective use of a wide range of funding sources
  - along with the Asset Management Plan and Accommodation Strategy, promote corporate ownership of property issues
  - outline the authority's approach to the prudential system of capital financing
- 1.3 The strategy is complemented by guidance for service areas in which the capital process, as part of the wider budget making process, is detailed. The guidance makes clear that any approaches for capital expenditure outside of the process detailed below will not be considered.
- 1.4 The strategy sets out:
  - a clear definition of capital
  - the sources of capital available to the authority
  - linkages to key local priorities, as laid out in the Corporate and Community Plans
  - Barnet Council's capital priorities and plans
  - how such investment decisions are made and monitored

## **2. Definition of Capital Expenditure**

- 2.1 The Local Government & Housing Act 1989 (section 40, subsections 2 and 3), updated through the Local Government Act 2003 and Local Authority (Capital Finance and Accounting) Regulations 2003, provide a definition of capital expenditure.
- 2.2 Capital expenditure is mainly in respect of buying, constructing or enhancing physical assets (including buildings, roads and immovable equipment) which provide benefit over several years. In this instance, enhancement relates to works which are intended to lengthen or increase substantially the open market value of the asset or increase substantially the extent to which an asset can be used.

### 3. Sourcing Capital Expenditure

3.1 There are a number of routes through which capital expenditure can be sourced by the authority. These include:

- **Prudential Borrowing:** Under the Local Government Act 2003 section 1, Local Authorities have been freed to borrow money to meet the requirements of their duties or to enable the prudent management of their financial affairs, within given limits determined by each local authority. This provides authorities with greater freedom to borrow so long as it can demonstrate it is affordable, prudent and sustainable. This is measured against a set of prudential indicators which are set each year as part of the budget setting process. Decisions on the overall level of prudential borrowing are taken as part of the capital strategy and financial planning processes.
- **Capital Receipts:** The Local Government Act 2003 section 9 subsections 1 and 2 define capital receipts as those funds generated through the sale of council assets.

Specifically in relation to the London Borough of Barnet, through its Property Services and Valuations Group within Resources, a systematic review of the council's property is undertaken on an annual basis leading to the disposal of identified property assets and the releasing of capital resources. There is a distinction between receipts generated from general fund properties and Housing Revenue Account properties as the rules around their application are different.

- **Major Repairs Allowance (MRA):** This is the major funding resource for expenditure on council dwellings. This is a cash grant that can only be spent on Housing Revenue Account properties. There is some flexibility as funds can be carried forward from one year to the next.
- **Contributions from Private Developments:** Significant resources are generated through contributions from private developments in the borough, for instance those levered into the authority through section 106 community benefits funding.

In addition, the council seeks to maximise the benefits accrued from external agencies through its use of capital resources and asset management, leveraging greater investment than would otherwise be possible. This approach is particularly evident in partnership working in regeneration projects.

- **External Funding:** This includes Central Government and European funding and other partnership working with other public, voluntary and private sector organisations.



- **Private Finance Initiative (PFI):** The use of PFI procurement can have a major impact on the delivery of the Council's objectives. Barnet is currently in negotiation on a PFI scheme for street lighting.
- **Revenue funding:** The council has the ability to fund capital expenditure directly from revenue, although this is clearly reliant on adequate funding in any given year.

#### 4. Strategic Framework

- 4.1 Within its overall aim of 'Putting the Community First', the London Borough of Barnet's corporate priorities as set out in the Corporate Plan include:
- A First Class Education Service
  - Tackling Crime
  - Supporting the Vulnerable in our Community
  - A Cleaner Greener Barnet
  - Repairing Roads and Pavements
  - A Better Council for a Better Barnet
- 4.2 The Community Plan sets out the aspirations of Barnet's community as delivered by the Local Strategic Partnership collectively. These priorities include:
- A Secure and Supportive Community
  - A Healthy and Caring Community
  - A Learning Community
  - An Environmentally Responsive Community
  - Fostering an Enterprising Community
- 4.3 The Capital Strategy has been developed with regard to these principles, outlining the strategy through which capital assets are employed as a key driver of service improvement, building on strengths and tackling weaknesses. It has clear links to and implications on the authority's medium-term financial strategy.
- 4.4 Other key policy links include those to:
- Asset Management Plan (as well as Education and Housing AMPs and service level Performance Management Plans)
  - 3-strand approach to regeneration
  - Annual efficiencies statement
  - Accommodation Strategy
  - Corporate ICT Strategy

## 5. A Capital Strategy for the London Borough of Barnet

5.1 In line with the strategic framework, the overarching objectives for capital investment are to:

- Meet corporate priorities through effective investment in priority projects to enhance the authority's frontline service outcomes
- Continue investment in support services to move the authority towards becoming:

*“A smaller entity with a smaller, but more efficient, corporate support function and a greater concentration of resources on service delivery; to be achieved through the use of systems and automation and the adoption of remote and mobile working”*

- Support the notion of 'invest to save', using capital wherever possible to reduce revenue requirements through long-term investments
- Maximise the impact of the authority's capital through leveraging in capital through alternative sources, particularly inter-agency and partnership working
- Maximise the benefits of capital through its application as a corporate resource
- Provide sufficient flexibility to act opportunistically where appropriate in meeting corporate priorities

## 6. Capital Programme Oversight

6.1 The capital programme is approved at the council tax setting and budget meeting of the council in March every year. During the year, new schemes may be added to the programme only if they have received member approval through committee reports or under delegated powers.

6.2 Development of the capital programme must be in line with the capital guidelines process. This will be coordinated through the **Capital and Assets Group (CAG)**, sponsored by the Director of Resources.

6.3 CAG is responsible for:

- Receiving and coordinating capital requests
- Assessment of all capital funding applications
- Production of a prioritised capital expenditure programme according to ranking through the weighted criteria set out in the guidance
- Assessing the level of capital resources available
- Performance review of all capital projects.

**AGENDA ITEM: 12**

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Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Capital Spend: Computers for Looked After Children</b>
Report of	Cabinet Member for Children & Cabinet Member for Resources
Summary	Request to release £71,000 from Capital Budget for purchase of computers for Looked After Children

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Officer Contributors	Phil Morris, Divisional Manager, Listening to Children
Status (public or exempt)	Public
Wards affected	N/A
Enclosures	None
For decision by	The Committee
Function of	The Executive
Reason for urgency / exemption from call-in (if appropriate)	Not applicable

Contact for further information: Phil Morris (x4532)

## **1. RECOMMENDATIONS**

- 1.1 That £71,000 be made available from the Capital budget 2005/6 for the purchase of computers for Looked After Children.**

## **2. RELEVANT PREVIOUS DECISIONS**

- 2.1 Previous decision by Cabinet Resources Committee on 10/02/05 in respect of financial year 2004/5

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1.1 The improvement of educational outcomes for Looked After Children is an objective within the Corporate Plan in supporting the vulnerable within our community.
- 3.1.2 The education of looked after children is a government priority – the new Children Act places a new legal duty on the Council to promote the educational achievement of Looked After children. As Corporate Parents, this is a high priority within this council.
- 3.1.3 Improved Educational outcomes for Looked After Children were incorporated into LPSA targets and remain a high priority within the Children and Families and Education Services and comprise specific objectives within our Performance Management Plan.

## **4. RISK MANAGEMENT ISSUES**

- 4.1.1 Looked After children have often had considerable disruption to their education, which entails them catching up once they are settled in stable placements. The provision of home computers and associated soft ware to these young people in their placements is an essential element in helping them regain ground educationally.
- 4.1.2 Failure to provide this support will result in lower educational achievement for the young people and also failure to meet our targets in respect of outcomes for Looked After Children.

## **5. FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 Following the introduction of the new capital finance regime from 1<sup>st</sup> April 2004, the Office of the Deputy Prime Minister has changed the way that councils receive support for capital expenditure. Under the new system Barnet has been notified that it will receive Revenue Support Grant to finance the borrowing of £71,000 for Children's Services. This capital allocation is classified as "single capital pot" monies, so although the amount awarded is distributed using a similar basis to children's revenue funding and the guidance notes refer to this as the children's element of the single capital pot it is not ring-fenced to Children's Services. [Notification was received via LASSL (2003)9]

## **6. LEGAL ISSUES**

- 6.1 None.

## **7. CONSTITUTIONAL POWERS**

- 7.1 Constitution, Part 3 - Responsibility for Functions, Section 3 - Powers of the Executive, paragraph 3.6 - terms of reference of the Cabinet Resources Committee.

## **8 BACKGROUND INFORMATION**

- 8.1 Funding for computers for Looked After children was introduced as part of the Quality Protects initiative which commenced in 1999. Separate funding through Quality Protects was provided to enable Local Authorities to purchase computers for Looked After Children to assist them with their homework as part of the overall objective to improve their educational outcomes.
- 8.2 Quality Protects funding ceased to be ring fenced on 31<sup>st</sup> March 2004 after which the funding was incorporated into Local Authority mainstream budgets.
- 8.3 £71,000 Information and Communication Technology funding, intended for the purchase of computers and associated software for Looked After children in 2005/6 has been incorporated into the Council Capital budget.
- 8.4 Anticipated breakdown of expenditure on computers for Looked After Children this year is likely to be: £25,000 on computers (including laptops) for Care Leavers, and £30,000 on PC packages for young people still Looked After and/or foster placements. The remaining money will be spent on software packages, including 'Care Zone' – a specific package for Looked After Children and other items such as security equipment for the machines in the residential units, specialist software and/or peripherals, and additional service/upgrade costs for machines already installed. The machines do come with a three-year service contract and guarantee, but there have been instances where work has been required beyond what this covers.
- 8.5 As agreed at the February meeting of this committee, Information Systems are leading a review with us of the supply arrangements for computers for Looked After Children, including facilities available on those computers. Pending the outcome of that review, it has been agreed that the existing arrangements with Elonex should continue in order to ensure that young people in urgent need receive PCs prior to the end of school term.

## **.9 LIST OF BACKGROUND PAPERS**

- 9.1 None.

BS: JEL  
BT: CM

**AGENDA ITEM: 13**

Page nos. 97 - 101

Meeting	Cabinet Resources Committee
Date	21 July 2005
<b>Subject</b>	<b>Setting of Fee for Complaints – High Hedges</b>
Report of	Cabinet Member for Planning and Licensing Services; and Resources
Summary	To approve the proposed fee for processing formal complaints regarding high hedges made under section 8 of the Anti-Social Behaviour Act 2003.

Officer Contributors	Head of Planning
Status (public or exempt)	Public
Wards affected	Not applicable
Enclosures	List of fees set by other Local Authorities
For decision by	Cabinet Resources Committee
Function of	Executive
Contact for further information:	Clive Robinson, Planning Performance and Regulations Manager, ext 4358

## **1 RECOMMENDATIONS**

- 1.1 That a fee of £450 with a 50% reduction for those complainants receiving income benefit as outlined in 8.2 of the report be approved and the appropriate officers be instructed to implement this with immediate effect.

## **2 RELEVANT PREVIOUS DECISIONS**

- 2.1 None

## **3 CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1 None

## **4 RISK MANAGEMENT ISSUES**

- 4.1 No budget is allocated or available to the function 2005/2006. Costs will need to be met from fee income and any shortfall made up from the Planning Budget.
- 4.2 If the fee is set substantially below cost then there is a risk that implementation of the various processes associated with this legislation will impact on the ability of the service to operate within budget. Conversely if the fee is set high to fully cover cost there will be a risk of alienating customers.

## **5 FINANCIAL, STAFFING, ICT AND PROPERTY IMPLICATIONS**

- 5.1 None

## **6 LEGAL**

- 6.1 None.

## **7 CONSTITUTIONAL POWERS**

- 7.1 Constitution, Part 3, Responsibility for Functions, Section 3, Powers of the Executive, paragraph 3.6 - terms of reference of the Cabinet Resources Committee.

## **8 BACKGROUND INFORMATION**

- 8.1 The Act places a requirement on Local Authorities to determine complaints from owners and/or occupiers of domestic property regarding high hedges (defined as two or more evergreen trees or shrubs in excess of 2m in height) and their adverse impact on the reasonable enjoyment of property.
- The process is intended as last resort and complainant is obliged to have taken all reasonable steps to resolve the matter.
- Unless it considers the complainant has not taken all reasonable steps or the complaint is frivolous/vexatious the Local Authority is obliged to determine complaints and can, if it considers such action is warranted, issue a remedial notice specifying both initial and future preventative works.
- Both the complainant and owner of the high hedge have a right of appeal, respectively, against the failure to issue a notice or the issue of Notice itself; there is also a right of appeal against the requirements or lack of requirements of a Notice.

The Local Authority can prosecute for failure to comply with a Notice; the maximum fine being £1000.

The legislation took effect from 1 June 2005.

- 8.2 The Act enables each Local Authority to set its own charge for determining a complaint. In setting a fee it is considered that there is a need to balance the actual cost and what is reasonable. On this basis a fee of £450 is proposed with a 50% reduction for those complainants receiving income benefit. No VAT is payable on the fee.
- 8.3 In setting this fee there is no certainty that the income received will cover the cost, for much will depend on the number of complaints and their complexity. Where complaints proceed to appeal and enforcement the actual cost is expected to significantly exceed the fee income and there is the potential for a 50% shortfall with a maximum or perhaps £20,000 in a full year.
- 8.4 It is proposed to review the fee and the resources needed to implement the legislation after 6 months.

## **9 LIST OF BACKGROUND PAPERS**

- 9.1 Anti-Social Behaviour Act 2003
- 9.2 Any person wishing to inspect the background papers listed above should telephone Clive Robinson on 020-8359 4358.



## HIGH HEDGES - SUMMARY OF ACTIONS

Authority	Service Area	Charge to be levied	Basis for Fee	Concessions
Pendle	Tree Officer	£320		none
Wigan		£500		50% for residents on benefit
Stockport	Planning enforcement	£500	estimate of staff time	50% for residents on benefit
Kensington & Chelsea	Planning Services	£100	estimate of staff time	none
West Devon	Planning Services	£350	estimate of staff time	none
Newham	Anti-social behaviour unit			
Kirklees	Planning enforcement			
Broadland	Planning enforcement	£400	estimate of staff time	no charge for benefit claimants
Worcester	Enforcement/Tree Officers	£300	estimate of staff time	none
Norwich City	Environmental Health			
Breckland	Environmental Health			
South Norfolk	Landscape			
Great Yarmouth	Planning enforcement			
North Norfolk	Planning enforcement	£350		
Kings Lynn and W Norfolk	Planning enforcement			
Three Rivers		£395		
Watford	arboricultural officer	£260 plus £50 admin	base on plan app fee	none £35 fee for initial assessment
Halton	Planning Department	£135	Ability of residents to pay	None
Mansfield		£320	estimate of staff time	None
Warwick	Planning enforcement	£350	estimate of staff time	none - review in six months
Rushmoor		£265	based on plan app fee	£150 reduction for benefit claimants
Bexley London Borough	Development Control	£135	Householder application	None
South Staffordshire	Landscape Services	£385	estimate of staff time	50% for residents on benefit
Chiltern	Building Control	£400	estimate of staff time	none
Mid Sussex	outsourced	£500	likely cost of provision	50% reduction for benefit claimants
St Helens		£350		
Birmingham	tree preservation team	£350		none review in 6 months
Stockton		£350		free for pensioners or on income support
Richmondshire	Development Control	£135	staff time/househldr app	none
Luton	Development Control	£320	On earlier POS advice	None
Ribble Valley	Countryside Officer	£500	estimate of staff time	
Blackpool	Planning enforcement	£450	Staffing costs	none
West Somerset	Planning Services	£400	estimate of staff time	50% for residents on benefit
Bristol		£320		
Newcastle upon Tyne	Environmental Health	£250		under consideration
Kennet	Planning Services	£300	cost recovery	none

Sedgemoor	Development Control	£400	in line with other la's	none
Vale Royal	Planning Control	£320		50% for pensioners or on benefits
Westminster	Planning Services	£340		none
Aylesbury Vale		£350		
Cherwell		£320		
Brent	Landscape team		estimate of staff time	
Rother		£600		
Cotswold	New Tree Officer	£530		
Wealden		£500		
Mid Sussex		£500		
Macclesfield		£450		
Lewes		£370		
Isle of Wight		£340		50% for residents on benefit
Crawley		£320		
Worthing		£320		
Test Valley		£300		
Wyre Forest		£300		
Hastings		£260		
Chichester		£135		
Waverley		£340(if 2 neighbours); £680 if more		
North Hertfordshire		£500		